

# AGENDA

**Meeting:** Chippenham Area Board  
**Place:** Council Chamber - Wiltshire Council Offices, Monkton Park,  
Chippenham SN15 1ER  
**Date:** Monday 4 February 2019  
**Time:** 7.00 pm

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Including the Parishes of Biddestone, Castle Combe, Chippenham Without, Chippenham, Christian Malford, Grittleton, Hullavington, Kington Langley, Kington St Michael, Langley Burrell, Nettleton, North Wraxall, Seagry, Stanton St Quintin, Sutton Benger and Yatton Keynell

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunity from 6:30pm .**

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Please direct any enquiries on this Agenda to Jim Brewster (Democratic Services Officer), direct line 01225 718242 or email [jim.brewster@wiltshire.gov.uk](mailto:jim.brewster@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Ashley O'Neill, Queens and Sheldon  
Cllr Baroness Scott of Bybrook OBE,  
Bybrook  
Cllr Bill Douglas, Hardens and England  
Cllr Andy Phillips, Cepen Park and  
Redlands  
Cllr Nick Murry, Monkton

Cllr Ross Henning, Lowden and  
Rowden  
Cllr Peter Hutton, Cepen Park and  
Derriards (Vice-Chairman)  
Cllr Howard Greenman, Kington  
(Chairman)  
Cllr Melody Thompson, Hardenhuish  
Cllr Clare Cape, Pewsham

## **RECORDING AND BROADCASTING NOTIFICATION**

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### **Parking**

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**County Hall, Trowbridge**  
**Bourne Hill, Salisbury**  
**Monkton Park, Chippenham**

County Hall and Monkton Park have some limited visitor parking. Please note for meetings at County Hall you will need to log your car's registration details upon your arrival in reception using the tablet provided. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended.

### **Public Participation**

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

	<b>Items to be considered</b>	<b>Time</b>
1	<b>Chairman's Welcome and Introductions</b>	7:00pm
2	<b>Apologies</b>	7:00pm
3	<b>Minutes</b> ( <i>Pages 1 - 10</i> )  To approve and sign the minutes of the meeting held on Monday 8 October 2018.	7:00pm
4	<b>Declarations of Interest</b>  To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	7:00pm
5	<b>Chairman's Announcements</b> ( <i>Pages 11 - 12</i> )  To include:  <b>a) Chippenham Town Council's Commemorative Tapestry</b>  Thanks to Mel Barnett from Chippenham Museum and to Chippenham Town Council for displaying the tapestry  <b>b) Polling District and Polling Place Review</b>  There will be a formal consultation period before the review finishes in December 2019.  <b>c) Fly-tipping</b>	7:05pm
6	<b>The Office of the Police and Crime Commissioner Precept Consultation</b> ( <i>Pages 13 - 14</i> )  A video OPCC's consultation on Precept, followed by discussion with Jerry Herbert, Deputy police and Crime Commissioner.	7:10pm
7	<b>National Armed Forces Day</b> ( <i>Pages 15 - 18</i> )  To consider an updated from the Community Engagement Manager on preparations for National Armed Forces Day and to consider a funding request to support related events.	7:40pm
8	<b>Education and Children's Update</b> ( <i>Pages 19 - 24</i> )  <b>Statutory Consultation opens on vision for special schools</b>  Wiltshire Council is welcoming the views of parents, carers, pupils, staff and the public on its vision to transform special needs education.	7:55pm

Consultation responses are invited until 1 March 2019

### **St Mary's Catholic Primary School - Update**

To update on developments at the school.

### **New proposals to build on successful community model for children's centre services**

Wiltshire Council is asking for people's views on proposals to expand its successful model of providing children's centre services in local community venues. The consultation will run from 23 January until 20 March 2019.

9 **Local Youth Network** (*Pages 25 - 28*)

**8:10pm**

To consider the following application for youth grant funding:

- Riverbank studios £4000.00
- Thrive / Mind Reset £1750.00
- Photo Club £1150.00
- Wiltshire Outdoor Learning team £1500.00
- Blue Bus £1000.00

10 **Funding** (*Pages 29 - 38*)

**8:20pm**

**a. Community Area Grants**

To consider the following applications:

- i) Sutton Benger Parish Council Sutton Benger MUGA  
Refurbishment of sports equipment £900.00

Grants application packs are available from the Community Area Manager or at:

[www.wiltshire.gov.uk/areaboardscommunitygrantsscheme.htm](http://www.wiltshire.gov.uk/areaboardscommunitygrantsscheme.htm)

**b. Area Board Projects**

To consider the following applications:

- i. Councillors Peter Hutton & Howard Greenman  
Support for Community Safety in Chippenham  
Community Area £3,200

11 **Town, Parish and Partner Updates** (*Pages 39 - 54*)

**8:30pm**

**a) Parish and Town Councils**

**b) Parish Forum**

The next Forum Meeting is 20th Feb.

**c) Parish Council's update**

An update from Kington Langley Parish Council – paper attached.

**d) Wiltshire Clinical Commissioning Group (CCG)**

Update attached.

**e) Healthwatch**

Update attached.

**f) Wiltshire and Dorset Fire and Rescue Service**

Video presentation.

**g) Community Policing**

Update attached.

12 **Community Area Transport Group (CATG)** (*Pages 55 - 94*)

**8:40pm**

To consider the report arising from the last meeting of the CATG and any recommendations within.

13 **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.



# MINUTES

**Meeting:** CHIPPENHAM AREA BOARD  
**Place:** Neeld Hall, Neeld Community & Arts Centre, High Street, Chippenham  
**Date:** 8 October 2018  
**Start Time:** 7.00 pm  
**Finish Time:** 8.45 pm

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Please direct any enquiries on these minutes to:

Lisa Pullin (Democratic Services Officer), Tel: 01225 713015 or (e-mail) [lisa.pullin@wiltshire.gov.uk](mailto:lisa.pullin@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Baroness Scott of Bybrook OBE, Cllr Bill Douglas, Cllr Andy Phillips, Cllr Nick Murry, Cllr Ross Henning, Cllr Peter Hutton (Vice-Chairman), Cllr Howard Greenman (Chairman), Cllr Melody Thompson and Cllr Clare Cape

### **Wiltshire Council Officers**

Lisa Pullin (Democratic Services Officer), David Redfern (Head of Communities) and Victoria Welsh (Community Engagement Manager)

**Total in attendance: 37**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
59	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman, Councillor Howard Greenman, welcomed everyone to the meeting and introduced the councillors and officers present.</p>
60	<p><u>Community Safety</u></p> <p>Prior to the meeting, partners had been invited to provide displays and information on behalf of their organisations for the participants of the Area Board to view. There were displays from the following:</p> <ul style="list-style-type: none"> <li>• Wiltshire Council Licensing Team</li> <li>• Wiltshire Council Trading Standards Team</li> <li>• Chippenham Street Pastors</li> <li>• Dorset and Wiltshire Fire and Rescue Service</li> <li>• Chippenham Purple Flag</li> <li>• Safe Places and Dementia Action Alliance</li> <li>• Turning Point (Substance Misuse Service).</li> </ul> <p>Partners were then invited to make a presentation/give an update to the Area Board.</p> <p><u>Wiltshire Police</u></p> <p>Inspector Mark Luffman, gave a presentation on Community Policing.</p> <p>Matters highlighted in the course of the presentation and discussion included: the typical daily demand for the Police, the ongoing demand to undertake proactive work to safeguarding the public, the control strategy and what is done to prioritise officer time with limited resources; an overview of the Wilts &amp; Swindon Police &amp; Crime Plan for 2017-21 and it's four priorities; details of the 5 teams and staffing levels that cover the North Wilts area; the role of Special Constables and Neighbourhood Policing Teams; staff turnover; the import of drugs into the County from other major cities; modern slavery, human servitude; money laundering and trafficking.</p> <p><u>Dorset &amp; Wiltshire Fire &amp; Rescue Service</u></p> <p>David Geddes (Drone Compliance Officer) showed those present two of the drones that are used by the Fire &amp; Rescue Service and explained their capabilities, costs and what they are/could be used for. David showed video footage of the drones in action and informed the Board of the licence/training requirements to operate the drones and that joint working was carried out with Wiltshire Police to assist when required.</p>



## Purple Flag

Councillor Peter Hutton and Michael Weeks (Chippenham Street Pastors) informed the Board that Chippenham had retained its Purple Flag status which was fantastic news for the town as evidence of the effective collaborative working between the Town Council and a range of partners in the town including the local businesses and organisations who operate in the night time economy, the Chippenham Street Pastors, Chippenham BID, Wiltshire Police, Pub Watch and Wiltshire Council.

The Board were shown a short video made to highlight the Purple Flag status.



Chippenham Purple  
Flag Film.mp4

Click icon for Purple Flag video.

## Police and Crime Commissioner

Angus Macpherson reported that the County had nearly 300 Special Constables who volunteer in this role to support the work of Wiltshire Police. The Commissioner reassured that they were constantly recruiting to Police roles but taking on more Officers obviously costs more money and it was likely that an increase in the Council tax precept would be sought to help fund rising Police costs.

The Salisbury/Amesbury incidents had put tremendous pressure on the Police force and this had had a knock-on effect to the Community Policing Teams.

The Police were doing what they could to prevent vulnerable people being exploited by organised crime, noting that drug and alcohol users were particularly vulnerable to be coerced into assisting with crime.

## Safe Places & Dementia Action Alliance

Julia Stacey reported to the Board that they may have seen stickers appearing in the windows of local shops and businesses as "Safe Places". The scheme was launched in Chippenham in 2015, but had recently lapsed. The group who were working with the Chippenham BID were in the process of revisiting the "safe places" in Chippenham to reinvigorate and promote the scheme.

The Chairman thanked all for their presentations.

Councillor Ross Henning reported that there was a Community Safety Forum in Calne and asked if there was anything similar in Chippenham. Vicky Welsh reported that there is a Safer & Supported Communities Group, which hadn't met so regularly as late, but it was planned to get this re-established. Cllr Henning expressed his wish to be involved with this.

61	<p><u>Apologies</u></p> <p>Apologies for absence were received from Councillor Ashley O'Neill and from Maurice Dixson.</p>
62	<p><u>Minutes</u></p> <p><b>Resolved:</b></p> <p><b>That the minutes of the meeting held on 23 July 2018 were agreed as a correct record and signed by the Chairman.</b></p>
63	<p><u>Declarations of Interest</u></p> <p>Councillor Ross Henning declared a personal interest on Agenda item 10 (Funding application received from Chippenham Rugby Football Club). He declared that he was a member of Chippenham Rugby Club and spoke in support of them funding request but did not vote.</p>
64	<p><u>Chairman's Announcements</u></p> <p>The Chairman gave a verbal update on fly tipping and asked for volunteers to form a working group to identify fly tipping hot spots in Wiltshire and decide where the signs would be best placed. Councillors Nick Murry and Ross Henning agreed to join Councillor Greenman. Vicky Welsh would co-ordinate a meeting and also invite Peter White (WC Enforcement Manager) and a WC Highways Officer.</p> <p>The Chairman drew the meeting's attention to the announcements in the agenda pack, regarding the following:</p> <ul style="list-style-type: none"> <li>a) Update on Motion to 10 July Council – Lanterns and helium balloons.</li> </ul> <p style="padding-left: 40px;">Councillor Peter Hutton confirmed that a motion also went to Chippenham Town Council and they had agreed to prohibit the release of balloons or sky lanterns on land in their ownership or under their control.</p> <ul style="list-style-type: none"> <li>b) Animal Licensing</li> <li>c) Electoral Review of Wiltshire Council- Update Consultation on New Division Boundaries</li> <li>d) Annual Electoral Canvas</li> <li>e) Localised Labour Market Intelligence (LMI)</li> <li>f) Council urges electronic answer to electoral roll inquiries</li> <li>g) NHS Wiltshire CCG</li> </ul>

	<p>h) HealthWatch Wiltshire</p> <p>The Chairman also referred to the following (details of which were circulated at the meeting):</p> <ul style="list-style-type: none"> <li>• The North Wiltshire Sustainability Day which was being held in at Chippenham Town Hall and Neeld Community and Arts Centre on Saturday 20 October 2018. Further information could be obtained from the Town Council reception.</li> <li>• ShapeUp4Life offer a 12-week weigh management programme to support you to lose weight and keep it off long term. This is open to anyone aged 16+ who has a BMI over 30. For further details on these services please contact: Katherine Reeves, Katherine.reeves@solutions4health.co.uk Tel: 01183 344 1844 or 07500 102 017.</li> </ul>
65	<p><u>Local Youth Network</u></p> <p>Councillor Peter Hutton and Local Youth Facilitator, Richard Williams, presented the update on the activities of the Local Youth Network. This included the Blue Bus engagement sessions which was due to deliver a session at Hill Rise in Chippenham. The Outreach work and Summer Drop in Café, commissioned by the Area Board has been delivered by The Rise Trust and Kandou Arts over the summer and was ongoing. ASB issues had been responded to in John Cole Park, and now were presenting in Monkton Park. This piece of work also has meant responding to the County Lines to protect young people locally.</p> <p>The LYN has established a Community Safeguarding Forum which was an example of effective partnership working to deal with involved. Hardenhuish are holding a Parents advice evening to talk about safety and drugs.</p> <p><b>Resolved:</b></p> <p><b>That the Local Youth Network update be noted.</b></p>
66	<p><u>Health and Wellbeing</u></p> <p>Councillor Peter Hutton presented the report which was circulated with the Agenda and the request to approve recommendations to award funding.</p> <p>Following an opportunity for question and debate, the meeting;</p> <p><b>Resolved</b></p> <p><b>To make the following awards:</b></p> <ul style="list-style-type: none"> <li>• <b>Chippenham Leg Club Pilot - £3,930 for the purchase of a Doppler Machine, two laptops and two dongles.</b></li> </ul>

	<ul style="list-style-type: none"> <li>• <b>Chippenham Older Peoples Monthly Events - £1,800 towards the costs of refreshments for twelve Older People's Events</b></li> </ul>
67	<p><u>Community Updates</u></p> <p>It was noted that presentations/updates had been received from the following earlier in the meeting:</p> <ol style="list-style-type: none"> <li>i. <b>Wiltshire Police</b> Presentation from Inspector Mark Luffman and update from Angus Macpherson, Police and Crime Commissioner.</li> <li>ii. <b>Dorset and Wiltshire Fire and Rescue Service</b> The written report from Darren Nixon (Station Manager) was noted along with the presentation from David Geddes (Drone Compliance Officer).</li> <li>iii. <b>Wiltshire Clinical Commissioning Group (CCG)</b> The written report was noted and there were no further updates.</li> <li>iv. <b>NHS Wiltshire</b> The written report was noted and there were no further updates.</li> <li>v. <b>Parish and Town Councils</b> The written update from Kington Langley Parish Council (which was circulated at the meeting) was noted. There were no further updates.</li> <li>vi. <b>Community Engagement Update</b> Vicky Welsh referred to the WW1 Tree planting project (details were tabled at the meeting) and attached below for information.</li> </ol> <p>More than 10,000 trees are being planted across the county to remember the Wiltshire soldiers who gave their lives in World War One. The project has been made possible due to the generous donation of the trees by The Woodland Trust.</p> <p>Over 1000 of the trees are to be planted in Chippenham on land at Westmead belonging to Chippenham Borough Lands Charity. Volunteers would be most welcome to assist with the planting for this special commemoration project. Please do join us for all or part of the day:</p> <ul style="list-style-type: none"> <li>• <b>Thursday 8<sup>th</sup> November</b></li> <li>• <b>9:30 – Dusk - please drop in to suit yourself</b></li> <li>• <b>Westmead, Chippenham</b></li> <li>• <b>Meeting point – 10<sup>th</sup> Chippenham Scout Hut, Westmead, SN15 3HS</b></li> <li>• <b>Bring your own spade and wear appropriate footwear</b></li> </ul> <p>If you have any questions about the project, please contact your Community Engagement Manager for Chippenham, Victoria Welsh  <a href="mailto:victoria.welsh@wiltshire.gov.uk">victoria.welsh@wiltshire.gov.uk</a></p>

68	<p><u>Funding</u></p> <p>The meeting considered the report circulated with the Agenda which detailed two applications that had been received for Community Area Grant funding.</p> <p>Following presentations from applicants, and opportunities to ask questions, the meeting;</p> <p><b>Resolved</b></p> <p><b>To make the following awards:</b></p> <ul style="list-style-type: none"> <li>• <b>10<sup>th</sup> Chippenham Scout Group – Purchase of new Bugles - £960</b></li> <li>• <b>Chippenham Rugby Football Club – Replace windows with the existing clubhouse - £4,475.</b></li> </ul>
69	<p><u>Community Area Transport Group (CATG)</u></p> <p>The meeting considered the recommendations from the CATG and were pleased to see the photographs that were shown at the meeting of the completed schemes at the following locations:</p> <ul style="list-style-type: none"> <li>• Wessex Road, Chippenham – Street nameplate</li> <li>• St Mary’s Street, Chippenham – Street nameplate</li> <li>• High Street, Hullavington – Kerbing realignment, signs and road markings</li> <li>• Lodge Road/Blackthorn Mews, Chippenham – Zebra crossing</li> <li>• Allington Way, Chippenham - ‘H’ bar marking</li> <li>• Ladyfield Road, Chippenham - ‘H’ bar marking</li> <li>• A420 Prestgrove, North Wraxall - ‘SLOW’ markings</li> </ul> <p><b>Resolved:</b></p> <ol style="list-style-type: none"> <li>1. <b>To note completed schemes;</b></li> <li>2. <b>To note the updates; and</b></li> <li>3. <b>To approve the following schemes:</b> <ol style="list-style-type: none"> <li>a) <b>To proceed with the following dropped kerbs:</b> <p><b><a href="#">6597</a> Dropped kerb request Phillips Close junction with Chamberlain Road Chippenham</b></p> <p><b><a href="#">6625</a> Ivy Road and Ivy Lane/Bridge Centre roundabout Chippenham</b></p> <p><b><a href="#">6608</a> Dropped Kerb request Avonmead junction with Downham Mead, Chippenham (one side only) if budget allows</b></p> <p><b>All conditional upon a 40% contribution from Chippenham Town</b></p> </li> </ol> </li> </ol>

	<p style="text-align: center;"><b>Council</b></p> <p>b) Elevate schemes <a href="#">5734</a> - Emergency vehicles unable to park at front of Croft Court Residential Care Home AND <a href="#">6063</a> – Need for safe drop off zone outside of Little Pips Nursery, Lowden Avenue, Chippenham to Priority One and taken together to achieve best value. Funding allocation is £2,625 conditional upon a contribution of £875 from Chippenham Town Council.</p> <p>c) Elevate scheme <a href="#">5825</a> – Lack of footway Turnpike Cottage to corner of Cuttle Lane Biddestone to Priority One and allocate £1,050 for a topographical survey conditional upon a contribution of £350 from Biddestone Parish Council.</p> <p>d) Elevate scheme <a href="#">5937</a> - Reduce speed limit on B4039 Kents Bottom near Yatton Keynell to Priority One and allocate £1,875 conditional upon a contribution of £625 from Yatton Keynell Parish Council.</p> <p>e) Elevate scheme <a href="#">6559</a> - Risk to pedestrians on B4039 in Burton narrow road without footway to Priority One and allocate £375 conditional upon a contribution of £125 from North Wraxall Parish Council.</p> <p>4. To note that requests for line marking must demonstrate benefit to the community and that requests from individuals will not be considered.</p>
70	<p><u>Urgent items</u></p> <p>Councillor Bill Douglas raised the following:</p> <p>Due to the recent incident in Salisbury we are aware that free parking had been available to encourage shoppers and tourism back to Salisbury, recognising the importance on the economy of the wellbeing of our towns.</p> <p>I feel that there is a case for Chippenham to consider the possibility of offering some adjustment to the availability of free parking to encourage people here too.</p> <p>Baroness Jane Scott highlighted the differences between Salisbury and Chippenham and the impact that this year’s incidents had had on the Salisbury economy. She invited the Councillor to make a formal request to Wiltshire Council Cabinet for consideration and highlighted that the parking revenue pays for other vital services that would have to be cut if that income stream was lost.</p> <p>Councillor Melody Thompson felt that it wasn’t necessarily the cost of parking that was the problem, it was capacity.</p>

71	<p><u>Next meeting date</u></p> <p>The Chairman thanked everyone for attending the meeting. It was noted that the next scheduled meeting was for Monday 17 December. It was felt that with the close proximity to Christmas that this meeting would not be well attended and with the agreement of all those present, the decision was taken to cancel this meeting. The next scheduled meeting would then be Monday 4 February 2019.</p>
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# Agenda Item 5

## Chairman's Announcements

<b>Subject:</b>	<b>Polling District and Polling Place Review</b>
<b>Web contact:</b>	<a href="mailto:committee@wiltshire.gov.uk">committee@wiltshire.gov.uk</a>

The Electoral Registration and Administration Act 2013 requires Wiltshire Council to undertake regular reviews of both polling districts and polling places within its area. **The Polling District and Polling Place Review is distinct from the Electoral Review of Wiltshire Council which will determine a pattern of electoral divisions.**

A polling district is a geographical sub-division of an electoral area, (an electoral area being a UK Parliamentary constituency, a European Parliamentary electoral region, a parish, parish ward or an electoral division).

A polling place is the building or area in which polling stations will be selected by the Returning Officer. A polling place within a polling district must be designated so that polling stations are within easy reach of all electors from across the polling district.

**The purpose of such a review is ensure that all electors have reasonably practicable facilities for voting and that polling places are reasonably accessible to electors who are disabled.**

A programme of work has been scheduled to gather, analyse and consult upon relevant information and recommendations for revised polling districts. Further information is available [here](#).

Representations from councillors, residents and parish councils should be submitted to [committee@wiltshire.gov.uk](mailto:committee@wiltshire.gov.uk) before the end of February 2019.





## Frequently Asked Questions: Policing Precept Consultation 2019

### What is the precept?

The policing precept is a contribution from local residents towards local policing. This is collected with your council tax payment and goes directly to the Police and Crime Commissioner (PCC) to allocate to the police force.

### What are you consulting us on?

I want to know whether you would be willing to pay an extra sum per month to enable us to improve policing services in Wiltshire and recruit more police officers.

At the moment this is what you pay:

Council tax bands	Monthly	Annually
Band A	£10.13	£121.51
Band B	£11.81	£141.77
Band C	£13.50	£162.02
Band D	£15.19	£182.27
Band E	£18.56	£222.77
Band F	£21.94	£263.28
Band G	£25.31	£303.78
Band H	£30.38	£364.54

The proposed increase is outlined here:

Council tax bands	Monthly	Annually
Band A	£1.33	£16
Band B	£1.55	£18.66
Band C	£1.78	£21.33
Band D	£2	£24
Band E	£2.45	£29.34
Band F	£2.89	£34.67
Band G	£3.33	£40
Band H	£4	£48

### How is this money spent?

This money is spent on policing in Wiltshire, 98% of the PCC's budget is allocated to the Chief Constable and the remaining 2% is spent by the PCC's office on commissioning services which includes supporting victims of crime, crime prevention and restorative justice.

### But don't you receive funding from the Government?

Around two thirds of Wiltshire Police funding comes from the Government, the rest is collected locally with your council tax.

**Why are you asking us for more money?**

I've listened when the public have said they want to see more police, and I want to enhance community policing, prevent crime from happening in the first place and enable Wiltshire to tackle cyber-crime effectively.

It's always a difficult decision to increase the precept, but it is necessary if we want more police officers. I continue to lobby the Government to provide fairer funding for Wiltshire Police, just because we live in a rural county it doesn't mean that we aren't seeing the same threats and demand as more urban forces.

**What will change if I agree?**

If residents and businesses back my proposal additional funding will be allocated to:

- Recruiting 41 extra police officers and two dedicated cyber-crime staff, with a particular emphasis on response and community policing.
- Two cyber teams (CIET and DIIU) tackling child sexual exploitation and online fraud
- Targeting those at risk of committing crime with diversionary tactics

**Where can I have my say?**

To give your feedback please visit <https://www.wiltshire-pcc.gov.uk> and click on the link on the homepage, you can also contact the PCC's office directly by emailing [pcc@wiltshire.pcc.pnn.gov.uk](mailto:pcc@wiltshire.pcc.pnn.gov.uk) or calling 01380 734 022.

## Community participation in National Armed Forces Day 2019 events

### Aim:

The project's aim is to enable communities from around Wiltshire to engage with and participate in the activities around the National Armed Forces Day event in Salisbury in June 2019

### Executive Summary:

The Community Engagement Manager, along with the Library Heritage and Arts Team, will work to deliver three projects that will require community involvement and provide a lasting legacy following the events.

- Social media photograph campaign as part of the event launch
- Community art tapestry project to be displayed at the event in June
- Human poppy world record attempt at the event in June

Funding will be requested from area boards to support each of the three projects as outlined below in this report.

### Benefits:

This project directly addresses both Wiltshire Council's and the Chippenham Community Area's local priorities including:

- Combatting loneliness and isolation
- Improve our mental health
- Provide more activities for older people
- Provide positive activities for young people
- Improving affordable access to arts and cultural activities
- Increasing volunteering and providing skills
- Creating a lasting legacy for National Armed Forces Day 2019

### Proposal:

- ***Social media photograph campaign as part of the launch of the National Armed Forces Day 2019***

Community members will be encouraged to take pictures that show what the armed forces mean to them within Wiltshire, and to post them on social media sites such as Twitter, Instagram and Facebook using the hashtags #SalisburyNAFD and Chippenham Our Community Matters #Chippenham

Each Community Engagement Manager will capture 5-10 images in their community area including a NAFD official flag.

As well as promoting the event, the images will be used to create a collage for display at the events in June. The collage design will be something that represents the armed forces and the communities support for them.

- ***Community art tapestry project to be displayed at National Armed Forces Day 2019***

Wiltshire Council will commission an artistic lead to work with community groups in each of the 18 community areas, identified by Community Engagement Managers, to create a tapestry, which will be combined together to form one larger piece to be displayed at the event in June. This will create a lasting legacy for the event which can be displayed around the county at Libraries, Campuses and Hub and future events.

- ***Human poppy world record attempt***

Community members will be encouraged to come to Salisbury on the Sunday of the weekend of events to participate in a “human poppy”. This will be created by providing participants with a coloured poncho and arranging them into the shape of a poppy (see image below).

The aim of this will be to break the World Record for the largest ever human poppy which is currently 2,567 people. We aim to get between 3,500 and 4,000 people to take part. This could involve providing transport from around the county by putting on coaches from each community area to ensure the event is inclusive and anyone can take part.

In order to officially break the world record there is a significant amount of impartial monitoring required by Guinness. There will be costs involved in this and other parts of the attempt which are outlined below.



**Funding:**

Funding is requested from Chippenham Area Board for aspects of the project as outlined in the table below.

Item	Amount
1/18 <sup>th</sup> of the cost of commissioning artistic lead for the community art project and tapestry	£200.00
1/18 <sup>th</sup> of the cost of 4,000 ponchos of various colours	£300.00
1/18 <sup>th</sup> of the cost of equipment, resources and security to support participants of human poppy	£500
<b>Total</b>	<b>£1000</b>

**Broad Time scales:**

The project will run from now until the weekend of Events around National Armed Forces Day on Saturday 29 June 2019. Below are broad timescales to complete the project

Task Name	Start Date	End Date
Agree funding from Community Area Boards	November 2018	February 2019
<b>Social media photograph campaign</b>		
Community photos taken and posted on SM	February 2019	March 2019
Collage created	April 2019	May 2019
<b>Community Art project</b>		
Commission artistic lead to work with Community Areas to create tapestry	December 2018	February 2019
Artistic lead work with communities to create tapestry	February 2018	May 2019
<b>Human Poppy</b>		
Promotion of event by CEMs/Communications team at Wiltshire Council	November 2018	June 2019
Logistics confirmed and booked – transport, ponchos, security arrangements etc	November 2018	May 2019

**Recommendation:**

That Chippenham Area Board

- I. Notes the report and supports the Community Participation in National Armed Forces Day 2019 events project as outlined above
- II. Supports the proposal and awards £1000 towards the costs of the local element of the project.





# Agenda Item 8

## Chairman's Announcements

<b>Subject:</b>	<b>Statutory Consultation opens on vision for special schools</b>
<b>Web contact:</b>	<a href="mailto:specialschools@wiltshire.gov.uk">specialschools@wiltshire.gov.uk</a>

Wiltshire Council is welcoming the views of parents, carers, pupils, staff and the public on its vision to transform special needs education.

The statutory consultation into the future vision for special schools in Wiltshire is now online. People are encouraged to send in their views on the council vision to transform special needs education.

The council proposes to invest £20m in a new centre of excellence for pupils with special needs and disabilities. It will be developed at Rowdeford near Devizes to match the excellent facilities at Exeter House, Salisbury.

The vision means that the schools at Larkrise, Trowbridge, and St Nicholas, Chippenham and Rowdeford will close in 2023.

It is proposed that the three schools will be closed and replaced by a new special school which will be developed and established in accordance with Department for Education (DfE) Guidance "Opening and closing maintained schools: statutory guidance for proposers and decision-makers" (November 2018). All capital costs will be met by Wiltshire Council.

Consultation responses are invited until 1 March 2019, comments are invited via:

- [The Council's Consultation website](#)
- Email to [specialschools@wiltshire.gov.uk](mailto:specialschools@wiltshire.gov.uk)
- At information surgeries in the schools
- At open meetings for parents/carers run by Wiltshire Parent Carer Council (WPCC) which will be advertised on their [website](#)

The purpose-built and amply-equipped school will address the need for an additional 220 SEND places for Wiltshire while providing:

- Great teaching from well-trained, caring specialist dedicated staff
- The right facilities and support – hydro-pools, sensory rooms, physio, open outdoor space, speech and language therapy and family care
- Strong community links with cafes, community gardens and public playing Fields
- Closer links between SEND schools, and greater support for all mainstream Schools
- Links with specialist nurseries offering children with special needs seamless attention from very small to teenage years
- Good road routes to both sites which are central to the home locations of children and young people with SEND with space to expand

## ***Chairman's Announcements***

The final decision on the vision for SEND will be made at Wiltshire Council's cabinet meeting in March after completion of the consultation.

# A Vision for Special Education in Wiltshire



Wiltshire Council is proud and pleased to announce a bright new future for children with special educational needs.

We propose a bold investment of around £20m in two new centres of excellence in the county – purpose-built and amply equipped, giving our children a better start in life than ever before.

The new and extended campuses are proposed for Rowdeford, near Devizes, and Exeter House, Salisbury.

The new direction for SEND in Wiltshire will mean keeping Rowdeford at Rowde, St Nicholas at Chippenham, and Larkrise, Trowbridge, open until the new schools are completed in autumn 2023.

All the pupils and staff teams from Larkrise and St

Nicholas will come together in the new, purpose-built modern school at Rowdeford, Rowde, from 2023.

The buildings at Larkrise and St Nicholas are past their prime, out of date and need replacing.

They no longer meet Department for Education guidelines on space.

They don't have enough outdoor green areas for children to play and learn in the fresh air.

We also need a new vision because the numbers of children we care for is rising, and the money we have to pay for it is falling.

But this is not about saving money.

The investment means we are committing more to special education needs.

Not less.

Our vision targets our budget to provide a better education and a better experience for our children.

This vision is based on three years of consultation with families, schools and communities. It offers a future where we concentrate the best facilities, the best teaching, and the best learning environment in specialist locations in the north and south of the county, rather than only being available in some parts of Wiltshire.

It means our expertise and experience can be applied in greater strength with greater purpose and greater focus across two centres, reaching out to all schools.

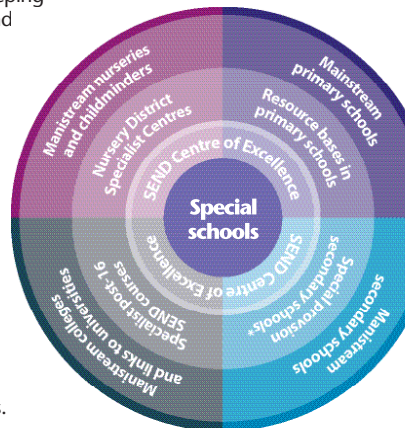
It might mean a little more travel time for some children.

For many it could mean less.

For all, it will promise a better education, better life chances, and better outcomes. It also assures:

- great teaching from well-trained, well-paid, caring, specialist and dedicated staff
- the right facilities and support: hydro-pools, sensory rooms, physio, open outdoor space, speech and language therapy, family care
- strong community links – with cafés, community gardens and public playing fields
- attractive, comfortable, child-scale buildings - safe, friendly, calm and engaging places with wide corridors and lots of natural light
- closer links between SEND schools and neighbouring mainstream schools. Each have resources the others can benefit from
- links with specialist nurseries, offering children with special needs seamless attention from the time they are tots to their teenage years
- both sites are on good road routes, central to the home locations of children and young people with SEND and with space to expand.

**We look forward to discussing our vision with parents, families and schools.**





## Chairman's Announcements

<b>Subject:</b>	<b>New proposals to build on successful community model for children's centre services</b>
<b>Web contact:</b>	<a href="http://www.wiltshire.gov.uk/council-democracyconsultations">http://www.wiltshire.gov.uk/council-democracyconsultations</a>

Wiltshire Council is asking for people's views on proposals to expand its successful model of providing children's centre services in local community venues.

More vulnerable families are being reached as many of the services for under 5s are now provided at the heart of communities.

Currently the services are provided in a mix of venues, including dedicated buildings or community sites such as libraries, church halls and community centres. More people are also accessing information online so future provision will have to meet that need.

Latest figures show on average 83% of the activities that children's centre services run are already held in community venues. In Cricklade this is 92% and in Longfield all activities are held in the community or parents' homes.

Now Wiltshire Council is keen to expand the successful model by finding more community spaces including halls, libraries, campuses and leisure centres. People are being consulted on alternative venues so underused buildings can be closed and more sessions can be held for children and families in well-used community sites. The services for families with under 5s provide a range of support and advice around parenting, home learning environment, domestic abuse support, employment and training opportunities and healthy lifestyles.

Children's centre services would continue to work in collaboration with health visiting and midwifery and other colleagues who support housing and employment. There would also be a greater emphasis on providing help earlier for families before they reach crisis point.

Due to reductions in funding to the council, we are having to look at funding for all services. We have worked with children's centre services providers The Rise Trust and Spurgeons, to identify underused buildings to ensure that frontline services to our families are protected. They have helped provide an overall picture of which centres are best used and where new community venues can be found. The centres which are part of the consultation are: Cricklade, Pewsey, Mere, Salisbury City, Trowbridge Longfield and Westbury White Horse.

If these proposals are accepted Cricklade, Pewsey, Westbury and Trowbridge Longfield would be offered to onsite childcare providers to expand to offer much needed additional childcare. Mere will be offered back to the school and the lease will be surrendered on Salisbury City which is rarely used as services are offered in the Methodist church next door as it is a far better space.

The consultation is available at <http://www.wiltshire.gov.uk/council-democracy-consultations> and will run from 23 January until 20 March 2019 with a report due to go to cabinet later this spring.



**Report to** Chippenham Area Board  
**Date of meeting** 4.2.19  
**Title of report** Youth Grant Funding

**Purpose of the Report:**

1. To consider the applications for funding listed below together with the recommendations of the Local Youth Network (LYN) Management Group.

Applicant	Amount requested	LYN Management Group recommendation
Riverbank studios	£4000.00	Recommended
Thrive / Mind Reset	£1750.00	Recommended
Photo Club	£1150.00	Recommended
Wiltshire Outdoor Learning team	£1500.00	Recommended
Blue Bus	£1000.00	Recommended

**2. Background**

The recommendation from the LYN Management Group has been made in accordance with the following guidelines:

- Leaders guidance for Community Area Boards on Positive Activities for Young People
- Positive Activities for Young People Local Youth Network Terms of Reference
- Positive Activities Toolkit for Community Area Boards

Young people have considered this application and identified it as a priority for Area Board funding.

**3. Main Considerations**

- a. Councillors will need to be satisfied that Youth Grant Funding awarded in the 2017/2018 year are made to projects that can realistically proceed within a year of it being awarded.
- b. Councillors will need to decide and be assured that young people and the community will benefit from the funding being awarded and the project/positive activity proceeding. The application should meet the identified needs, priorities and outcomes for young people in the areas, as identified in the LYN Needs Assessment and Strategic Plan.
- c. Councillors will need to ensure measures have been taken in relation to safeguarding children and young people.
- d. Councillors will need to ensure that young people have been central to each stage of this Youth Grant Funding application.

**4. Environmental & Community Implications**

Youth Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

#### 4. Financial Implications

Financial provision had been made to cover this expenditure

4.1 . Chippenham Area Board was allocated for 2017/18 **£32,883**

4.2 The Chippenham Area Board Youth Funding balance for 2017/18 is **£9,853**.

4.3 All decisions must fall within the Youth Funding allocated to Chippenham Area Board.

4.4 It is recommended that the following is approved for funding:

- Riverbank Studios £4000
- Thrive, Mind, Reset £1750
- Photo Club £1150
- Wiltshire Outdoor Learning Team £1500
- Open Blue Bus £1000

4.5 If funding is awarded in line with the LYN recommendations outlined in this report Chippenham Area Board will have a Youth Funding balance of **£453**.

#### 5 Applications for consideration

Application ID	Applicant	Project Proposal	Requested
632	Riverbank Studios	Affordable music development service	£4000.00
<b>Project description</b> Accessible music development, band practice space, recording studio facility x2 sessions for 44 weeks; also supporting gigs at the Neeld Hall.			
<b>Recommendation of the Local Youth Network Management Group</b> That the application meets the grant criteria and is approved for the amount of £4000.00			

Application ID	Applicant	Project Proposal	Requested
635	Thrive, Mind Reset	Mental Health Awareness Training for Volunteer football coaches	£1750
<b>Project description</b> A series of awareness training workshops on young people's mental health, for volunteer football coaches, in partnership with Stanley Park.			
<b>Recommendation of the Local Youth Network Management Group</b> That the application meets the grant criteria and is approved for the amount of £1750			



Application ID	Applicant	Project Proposal	Requested
653	Kez Hawkins, Photo Club	Photography competition and outreach	£1150
<b>Project description</b> Photo competition in Chippenham area, including outreach sessions			
<b>Recommendation of the Local Youth Network Management Group</b> That the application meets the grant criteria and is approved for the amount of £1150			

## 6 Legal Implications

There are no specific legal implications related to this report.

## 7 Human Resources Implications

There are no specific human resources implications related to this report.

## 8 Equality and Inclusion Implications

Ensuring that Community Area Boards and LYNs fully consider the equality impacts of their decisions in designing local positive activities for young people is essential to meeting the Council's Public Sector Equality Duty.

## 9 Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children and young people. The Community Youth Officer has assessed this application agreed it meets safeguarding requirements.

## 10 Applications for consideration

## 11 Procurement of PAYP for consideration

There in one procurements for consideration.

Procurement purchase ID	Provider	Project Proposal	Requested
n/a	Wiltshire Outdoor Learning team	2 day High Ropes course at river Island dates tba	1500.00
<b>Provider (details of the PAYP provider)</b> WOLT has previously ran this course, and is best placed to deliver this event.			
<b>Recommendation of the Local Youth Network Management Group, with any conditions</b> That this procurement purchase of a PAYP meets the youth funding criteria, meets the needs of young people identified in the recent needs assessment, relates directly to the Chippenham strategic plan for young people and is approved for the amount of £1500.00.			

<b>Procurement purchase ID</b>	<b>Provider</b>	<b>Project Proposal</b>	<b>Requested</b>
n/a	Open Blue Bus	X3 outreach and engagement sessions tba	1000.00
<b>Provider (details of the PAYP provider)</b>			
Open Blue Bus has previously run this service, and is best placed to deliver these sessions.			
<b>Recommendation of the Local Youth Network Management Group, with any conditions</b>			
That this procurement purchase of a PAYP meets the youth funding criteria, meets the needs of young people identified in the recent needs assessment, relates directly to the Chippenham strategic plan for young people and is approved for the amount of £1000.00.			

No unpublished documents have been relied upon in the preparation of this report

**Report Author**            Name, Richard Williams Locality Youth Facilitator  
    Email: Richard.williams@wiltshire.gov.uk

<b>Report to</b>	Chippenham Area Board
<b>Date of Meeting</b>	4 <sup>th</sup> February 2019
<b>Title of Report</b>	Community Area Grant funding

**Purpose of the report:**

To consider the applications for funding listed below.

<b>Applicant</b>	<b>Amount requested</b>
<b>Applicant:</b> Sutton Benger Parish Council <b>Project Title:</b> Sutton Benger - MUGA Refurbishment of Sports Equipment  <a href="#">View full application</a>	£900.00

**1. Background**

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

**2. Main Considerations**

2.1. Councillors will need to be satisfied that funding awarded in the 2018/2019 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

**3. Environmental & Community Implications**

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

#### 4. Financial Implications

4.1 Financial provision had been made to cover this expenditure.

4.1 Applications will be considered at each Area Board meeting of the year while funding remains.

4.2 For 2018/19 Chippenham Area Board was allocated a budget of **£67,043** capital funding.

4.3 Following the awards made on 8<sup>th</sup> October 2018, the balance of funding is **£25,610**

4.4 If Councillors approve the applications contained in this report, the balance of Community Area Grant funding will be **£21,510**.

#### 5. Legal Implications

There are no specific legal implications related to this report.

#### 6. Human Resources Implications

There are no specific human resources implications related to this report.

#### 7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public-Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

#### 8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

#### 9. Applications for consideration

Application ID	Applicant	Project Proposal	Requested
<a href="#">2960</a>	Sutton Benger Parish Council	Sutton Benger MUGA Refurbishment of sports equipment	£900.00
<b>Project Description:</b> Sutton Benger MUGA requires an update of the sports facilities for Basketball Tennis Netball and football. This grant will be used to buy new basketball nets and backboards provide new netball goals bibs and balls a new 5 aside football goal set and anchors and a tennis net.  9.1.1 This application meets the 2018/19 funding criteria 9.1.2 This application demonstrates a link to the Wiltshire Council Business Plan <ul style="list-style-type: none"><li>○ Strong Communities - Improved leisure provision</li></ul>			

<p>9.1.3 This application demonstrates a link to priorities selected at the Chippenham Our Community Matters event on 6<sup>th</sup> February 2017:</p> <ul style="list-style-type: none"> <li>○ Participation in Arts, Crafts and Culture</li> <li>○ Community Events and Activities</li> <li>○ Positive Leisure Time Activities</li> </ul> <p>9.1.4 This project supports the applicants aims:</p> <ul style="list-style-type: none"> <li>○ To provide a focal point for sporting activities</li> <li>○ To provide a safer environment, particularly for children</li> <li>○ To appeal to different age groups and sexes individuals and clubs</li> </ul> <p>9.1.5 Officers understand there is a strong interest in starting a Netball club after the England Ladies won the Commonwealth gold medal and this application supports that. It is thought that the basketball hoops will appeal to the teenagers in particular and do not require a team in order to play and enjoy the game.</p> <p>9.1.6 Officers are of the opinion that this project will provide a valuable facility that would be an asset for the Parish and would be enjoyed by all age groups and in the local community.</p>
<p><b>Proposal</b> That the Area Board determines the application.</p>

<b>9.2</b>			
<b>Application ID</b>	<b>Applicant</b>	<b>Project Proposal</b>	<b>Requested</b>
Area Board Project	Councillors Peter Hutton & Howard Greenman	Support for Community Safety in Chippenham Community Area	£3,200
<p><b>Project Description:</b> Support for various community safety initiatives and activities including:</p> <ul style="list-style-type: none"> <li>○ Chippenham Street Pastors</li> <li>○ Chippenham Defibrillator Project</li> <li>○ CCTV in the Chippenham Community Area</li> </ul> <p>9.2.1 This application meets the 2018/19 funding criteria</p> <p>9.2.2 This application demonstrates a link to the Wiltshire Council Business Plan</p> <ul style="list-style-type: none"> <li>○ Safe Communities</li> <li>○ Strong Communities – To support and empower communities to do more for themselves</li> </ul>			

- 9.2.3 This application demonstrates a link to priorities selected at the Chippenham Our Community Matters event on 6<sup>th</sup> February 2017:
- Community Safety - Alcohol & Drug Abuse, Anti-Social Behaviour, Protecting the Vulnerable & Social Cohesion
  - Protecting the countryside
  - Fly tipping & Litter

No unpublished documents have been relied upon in the preparation of this report.

**Report Author:**

Victoria Welsh

Community Engagement Manager

01249 706 446

[Victoria.Welsh@wiltshire.gov.uk](mailto:Victoria.Welsh@wiltshire.gov.uk)

Grant Applications for Chippenham on 04/02/2019

ID	Grant Type	Project Title	Applicant	Amount Required
2960	Community Area Grant	Sutton Benger - Muga Refurbishment of Sports Equipment	Sutton Benger Parish Council	£900.00

ID	Grant Type	Project Title	Applicant	Amount Required
2960	Community Area Grant	Sutton Benger - Muga Refurbishment of Sports Equipment	Sutton Benger Parish Council	£900.00

**Submitted:** 05/07/2018 14:00:40

**ID:** 2960

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Sutton Benger - Muga Refurbishment of Sports Equipment

**6. Project summary:**

Sutton Benger MUGA requires an update of the sports facilities for Basketball Tennis Netball and football. This grant will be used to buy new basketball nets and backboards provide new netball goals bibs and balls a new 5 aside football goal set and anchors and a tennis net.

**7. Which Area Board are you applying to?**

Chippenham

**Electoral Division**

**8. What is the Post Code of where the project is taking place?**

SN15 4RP

**9. Please tell us which theme(s) your project supports:**

Children & Young People  
2012 Olympic Legacy  
Health, lifestyle and wellbeing  
Sport, play and recreation

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

03/2018

**Total Income:**

£36272.00

**Total Expenditure:**

£25267.00

**Surplus/Deficit for the year:**

£11005.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£21337.00

**Why can't you fund this project from your reserves:**

There is a project underway to fund a Village Hall extension to which any available funds are diverted except for ongoing costs and maintenance which include items mentioned below. The immediate committed expenses are £2300 new oil drum and equipment. £3200 repairs to paving and path to MUGA. £3000 replacement gate for children's play area.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£1800.00		
Total required from Area Board		£900.00		
Expenditure		Income	Tick if income	
(Itemised	£	(Itemised	confirmed	£
expenditure)		income)		



Sports equipment	1700.00	Grant from SB Parish Council	400.00
Delivery and Installation	100.00	Fundraising from Waitrose	100.00
		Village hall reserves	400.00
<b>Total</b>	<b>£1800</b>		<b>£900</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Chippenham

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

This project to update the MUGA sports equipment will benefit everyone in the village. Those who do not use the facilities directly will benefit as people are more likely to use the MUGA which will help to sustain the environment by protecting open space and natural areas within the village. By providing a focal point for sporting activities children in particular will benefit from a safer environment. The spread of facilities will appeal to different age groups, sexes, individuals and clubs. In Sutton Benger there is a well-established cricket football and Rugby club but nothing targeting women or girls. There is a strong interest in starting a Netball club after the England Ladies won the Commonwealth gold medal and this application supports that. It is thought that the basketball hoops will appeal to the teenagers in particular and do not require a team in order to play and enjoy the game. Football is popular with everyone and it is hoped that the goals will encourage many more ad hoc games of football and may encourage the development of a five a side team providing opportunities for team building and social interaction. Tennis is popular in the village with coaching and games taking place through the summer the equipment is old now and the courts will benefit from new nets. The benefits of sport are well documented- It brings people together providing opportunities for social interaction.- Empowers inspires and motivates individuals.- Provides work life balance.- Sport and recreation clubs are an important hub of community life in villages- It helps to sustain the environment by protecting open space and natural areas.- Contributes to higher levels of self-esteem and self-worth.- It creates opportunities for and promotes volunteering.- It provides a vehicle for inclusion drawing together people of different races religions and cultures.- Creates positive alternatives to youth offending antisocial behaviour and crime.- Improves mental health.- Kids who participate in sport learn better and are more likely to enjoy school.- Keeps kids away from the TV or computer screen- Binds families and communities through shared experiences.- Health benefits - for example can help to prevent cardiovascular disease diabetes and some cancers and can reduce obesity.- Promotes a healthy active lifestyle.

**14. How will you monitor this?**

We assume MUGA use will be increased due to the improved facilities this can be monitored by word of mouth and also by the increase in clubs and fixtures I.e. Netball. We expect the MUGA to be a destination for children and teenagers and this will take pressure off other parts of the village such as gossip areas this will be noted by word of mouth. There has recently been an increase in vandalism in the village that has resulted in the installation

of CCTV deterrents. It is hoped that sport will provide an alternative focus for those offenders and vandalism will decrease.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

n/a

**16. Is there anything else you think we should know about the project?**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

Yes - I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

Yes - I will make available on request the organisation's **latest accounts**

**Constitution:**

Yes - I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

Yes - I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

Yes - The information on this form is correct, that any award received will be spent on the activities specified.

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Reference no
Log no
<b>For office use</b>

## Area Board Projects and Councillor Led Initiatives Application Form 2018/2019

**To be completed by the Wiltshire Councillor leading on the project**  
Please ensure that you have read the Funding Criteria before completing this form  
**PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED**

<b>1. Contact Details</b>	
<b>Area Board Name</b>	Chippenham
<b>Your Name</b>	Councillors Peter Hutton & Howard Greenman
<b>Contact number</b>	<b>e-mail</b> <a href="mailto:Peter.hutton@wiltshire.gov.uk">Peter.hutton@wiltshire.gov.uk</a> <a href="mailto:Howard.Greenman@wiltshire.gov.uk">Howard.Greenman@wiltshire.gov.uk</a>
<b>2. The project</b>	
<b>Project Title/Name</b>	Community Safety Initiatives & Activities
<b>Please tell us about the project /activity you want to organise/deliver and why?</b>  <i>Important: This section is limited to 900 characters only (inclusive of spaces).</i>	Support for vital community safety initiatives and activities: <ul style="list-style-type: none"> <li>○ Chippenham Street Pastors</li> <li>○ Chippenham Defibrillator Project</li> <li>○ CCTV in the Chippenham Community Area</li> </ul>
<b>Where is this project taking place?</b>	Chippenham Community Area
<b>When will the project take place?</b>	As soon as funding is secured
<b>What evidence is there that this project/activity needs to take place/be funded by the area board?</b>	Requests from members of the public, priorities identified in Wiltshire Council Business Plan 2017 – 2027 and Chippenham Our Community Matters JSA Event Feb 2017

<b>How will the local community benefit?</b>	Continued support from Street Pastors: Night Patrols, Response Pastors and Day Pastors. Continued introduction of defibrillators across the community area of benefit to the Health & Wellbeing of residents Continued action to address incidents of Fly tipping Maintaining Purple Flag Status to ensure the town remains a safe place		
<b>Does this project link to the Community Plan or local priorities?</b> (if so, please provide details)	Chippenham Our Community Matters JSA Event Feb 2017 Maintaining Purple Flag Status, work with a range of partners to ensure the town remains a safe place Wiltshire Council Business Plan 2017- 2027 – Safe Communities		
<b>Is this project supported by the Local Youth Network or Community Area Transport Group?</b> (if it relates to young people or highways and transport)	N/A		
<b>What is the desired outcome/s of this project?</b> To sustain ongoing Street Pastors activities, continue to support the installation of defibrillators across the community area and to continue to address the issue of fly tipping			
<b>Who will be responsible for managing this project?</b> Councillors Peter Hutton & Howard Greenman			
<b>3. Funding</b>			
<b>What will be the total cost of the project?</b>	£3,200		
<b>How much funding are you applying for?</b> Please note that only capital funding is available			
<b>If you are expecting to receive any other funding for your project, please give details</b>	<b>Source of Funding</b>	<b>Amount Applied For</b>	<b>Amount Received</b>
<b>Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to.</b> (N.B. We cannot pay money into an individual's bank account)	N/A		
<b>4. Declaration – I confirm that...</b>			
✓ The information on this form is correct and that any grant received will be spent on the activities specified			
✓ Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application			
<b>Name:</b> Position in organisation: Councillors Chippenham Area Board			<b>Date:</b> January 2019
<b>Please return your completed application to the appropriate Area Board Locality Team (see section 3)</b>			

## **Update for Chippenham Area Board**

<b>Update from</b>	<b>Kington Langley Parish Council</b>
<b>Date of Area Board Meeting</b>	4 <sup>th</sup> February 2019
<b>Headlines</b>	

- Traffic calming in the village. The Community Speed Watch team together with the Parish Council will be raising two issues relating to speeding in the village. recommending a longer enforceable speed limit and ‘Pedestrians in Road’ signs.

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- Issue 6433 – Lack of signs for Jacksoms Lane – The Parish Council has agreed to support this issue providing Langley Burrell agree to share the cost.

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- Flooding Days Lane – now possibly rectified thanks to the Officers involved.

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- Thanks to the Community Engagement Manager for her excellent service provided to Kington Langley over many years.

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- The Parish Council is in the process of co-opting a new member.

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- Thanks to be relayed to the Parish Steward for assisting with keeping Kington Langley safe and tidy.

### **Projects**

- Assisting with School parking – The P C is taking forward a scheme involving the laying of a crete under the grass over a rectangular area of around 30 metres by 25 metres. Planning permission has been granted. Grants are being sought to assist with funding this project. An Area Board grant application has been submitted.

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- Kerbing – in an area of the village has now been completed. Our thanks go to the Highway Engineer for overseeing this project.

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- The Village Pond has been undergoing much needed maintenance

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- Days Lane signage is underway. 2 Equestrian signs to be sited. Signing from the A350 still to be agreed. .

### **Future Events/Dates for the diary**

- Future Parish Council meeting dates for 2019: 11<sup>th</sup> Feb, 11<sup>th</sup> Mar, 8<sup>th</sup> April, 23<sup>rd</sup> April (APM), 13<sup>th</sup> May (Annual Meeting of Parish Council), 10<sup>th</sup> June, 8<sup>th</sup> July, 12<sup>th</sup> Aug, 9<sup>th</sup> Sept, 14<sup>th</sup> Oct, 11<sup>th</sup> Nov, 9<sup>th</sup> Dec.. Meetings are held in the meeting room of the Village Hall commencing at 7.45pm. on Monday evenings, apart from the APM which is held on Tue at the Union Chapel.

Signed: S. Webb Parish Clerk

Date: 21<sup>st</sup> January 2019



**January 2019**

## **The right healthcare, for you, with you, near you**

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

### **News**

#### **New non-emergency patient transport service across BaNES, Swindon, Wiltshire and Gloucestershire**

From 1 June 2019, the non-emergency patient transport service in Bath and North East Somerset, Swindon, Wiltshire and Gloucestershire will be provided by E-zec Medical Transport Services – a family run company focused on delivering high quality, safe, effective transportation for patients to and from a healthcare setting.

Andy Wickenden, Commercial Director, E-zec Medical Transport Services said: “We are proud to have been selected as the preferred provider for non-emergency patient transport services across BaNES, Swindon, Wiltshire and Gloucestershire. We are working closely together with the Clinical Commissioning Groups as we begin our preparations for a seamless handover and countdown to our service starting on 1 June 2019.”

Mark Harris, Chief Operating Officer, Wiltshire CCG said: “We are delighted to be working with E-zec to deliver a non-emergency patient transport service for patients across BaNES, Swindon, Wiltshire and Gloucestershire. Ensuring patients have a great experience when using the service is our priority, and we have carefully designed the contract with E-zec to provide this.”

E-zec delivers services across the UK and currently provides non-emergency patient transport services across Bristol, North Somerset and South Gloucestershire.

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#### **New Lay Member on our Governing Body**

Julian Kirby was recently appointed as the third Lay Member on our Governing Body, effective from 1 December 2018. Julian is the Chief Executive of Age UK Wiltshire, a position he took up following a 30 year career in the Police – 25 years in Wiltshire and five years as Assistant Chief Constable in South Wales. Over his career in Policing and in the voluntary and community sector, Julian has

worked alongside health professionals and partners in Wiltshire to tackle the different challenges facing communities and will bring this valuable experience to the Governing Body.

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## Transforming maternity services together

Consultation on a proposal to transform maternity services across Bath and North East Somerset (BANES), Swindon and Wiltshire is well underway with activity to publicise the consultation and engage with the public across Wiltshire and the wider region.

As of 7 January 2019 we have received just over 900 formal responses to the proposal document.

We attended a number of Area Board and Town Council meetings in November and December with a presentation on the proposed changes, and will continue to attend meetings in January and February.

We have public meetings organised for people to talk to the clinicians and professionals about the proposed changes in:

- Chippenham Town Hall, Wednesday 9 January 2019 12.00 – 2.00pm
- Melksham Town Hall, Monday 14 January 2019 11.00am – 1.00pm
- Paxcroft Mead Community Centre, Trowbridge, Tuesday 15 January 2019 11.30am – 1.30pm
- Corn Exchange Devizes, Monday 21 January 2019 11.00am – 1.00pm.

And we will continue to be available at market days around the county, providing information and answering questions on the proposals.

The consultation document, link to the online survey and further information on engagement opportunities is available on the Transforming Maternity Services Together website [www.transformingmaternity.org.uk](http://www.transformingmaternity.org.uk).



The banner features the NHS logo in the top right corner. The main text reads "Transforming Maternity Services Together" in white on a blue background. Below the text is a grid of 12 images: a yellow square, a pregnant woman, a purple square, a nurse, a purple square, a woman holding a baby, a pregnant woman, a red square, a woman holding a baby, a pink square, a woman at a computer, and a teal square.



Bath and North East Somerset, Swindon & Wiltshire  
Local Maternity System  
[www.transformingmaternity.org.uk](http://www.transformingmaternity.org.uk)



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## Governing Body meeting

Our next Governing Body meeting is on 22 January 2019 at 10.00am at Southgate House, Pans Lane, Devizes SN10 5EQ. You can read the papers from previous meetings on our website [www.wiltshireccg.nhs.uk/governance/governing-body-meetings-in-public](http://www.wiltshireccg.nhs.uk/governance/governing-body-meetings-in-public)

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## News archive

Read more news from Wiltshire CCG in our [news archive](http://www.wiltshireccg.nhs.uk/news/news-archive) – [www.wiltshireccg.nhs.uk/news/news-archive](http://www.wiltshireccg.nhs.uk/news/news-archive)

## Campaigns

### Help the NHS help you this winter by taking simple steps

We are urging people to do their bit to help the NHS cope with an increase in demand for services this winter.

As the season gets underway, health and care leaders from across the region are asking people to do as much as they can to stay healthy to avoid any unnecessary hospital stays at such a busy time.

We can all help ourselves by following some simple advice:

- If you're eligible, get your flu vaccination from your general practice or pharmacy to protect yourself against catching flu this winter. There's still time.
- If you start to feel unwell, even just from a cough or cold, don't wait until it gets more serious – get help from your pharmacist straight away. The sooner you get advice the better – pharmacists are here to help you stay well this winter.
- If you do need help over the holiday period when your GP surgery or pharmacy is closed, call NHS 111 to get the right medical attention urgently or visit [www.nhs.uk](http://www.nhs.uk) which can direct you to a local service that is open
- Finally, older neighbours, relatives, friends and other elderly members of the community are more vulnerable in the winter months and may need a bit of extra help. You can help them by keeping in touch, checking if they are feeling under the weather, helping them stock up on food supplies and making sure they have the necessary medication before the Christmas holidays start.

HELP US  
HELP YOU

STAY WELL THIS WINTER

To find out more about the campaigns we are supporting visit  
[www.wiltshireccg.nhs.uk/campaigns](http://www.wiltshireccg.nhs.uk/campaigns)

## Do you follow us?

[Back to top](#)

Keep up to date with news and information from Wiltshire CCG on social media.



**NHS Wiltshire CCG**



**@NHSWiltshireCCG**

# Area Board Update January 2019

## Tell us what you think of health and care services

Healthwatch Wiltshire is your local, independent watchdog for health and care in the county.

Our purpose is to understand the needs, experiences and concerns of people who use health and social care services in Wiltshire and to speak out on their behalf.

### Have your say

Tell us about your experience of health and social care services in Wiltshire. The more people who share their ideas, experiences and concerns about NHS and social care, the more services can understand what works, what doesn't and what people want from care in the future. If it matters to you, it's likely it matters to someone else too. Call us on 01225 434218 or email [info@healthwatchwiltshire.co.uk](mailto:info@healthwatchwiltshire.co.uk). We'll also be at a variety of events across Wiltshire this year, so please come and say hello!



### Free signposting service

If you have a concern or complaint about an NHS or social care service in Wiltshire, you can get free and confidential advice from our Information and Signposting service using the same contact details, on 01225 434218 or [info@healthwatchwiltshire.co.uk](mailto:info@healthwatchwiltshire.co.uk).



### Find out more

You can find out more about us and what we do at [www.healthwatchwiltshire.co.uk](http://www.healthwatchwiltshire.co.uk) – and keep up to date with our latest news on our Facebook, Twitter and Instagram pages.

We're looking forward to a busy 2019!







## **Community Policing Report Chippenham Area Board – 4<sup>th</sup> February 2019**

Hello and welcome to this Community Policing Team report.

### **Christmas Drink/Drug Driving campaign launched in Wiltshire**

Wiltshire Police supported the National Police Chiefs' Council Christmas Drink/Drug Driving Campaign that launched on the 1 December and runs until early January 2019. All Wiltshire Police officers and members of Tri Force Roads Policing Unit conducted high profile roadside checks at all times of the day and night, to catch those who pose a huge risk to themselves and the lives of other road users. Officers were also screening for drugs at the roadside as it has been found that drivers who have consumed both drugs and alcohol are 23 times more likely to be involved in a fatal crash than sober drivers.

Sergeant Simon Drewett, of the Wiltshire Road Safety Unit, said: "Christmas is a busy time of the year with lots of social events taking place. We don't wish to spoil the fun but it's important that people plan ahead and make arrangements to get home safely when out and about. Just as important is the morning after... and drink or drug driving is simply not worth the risk."

The Police and Crime Commissioner for Wiltshire and Swindon, Angus Macpherson, said: "I fully support Wiltshire Police in its determination not to tolerate motorists who take the risk of driving while unfit through drink or drugs.

"The message is that anyone who thinks of getting behind the wheel while under the influence of alcohol or drugs will run the terrible risk of endangering pedestrians, cyclists other drivers and their passengers.

"Police forces now have smart detection devices to screen for a range of drugs and they are adopting an intelligence-led approach, combined with local knowledge, to locate the dangerously irresponsible minority who seem prepared to ruin their lives and those of other road users at what should be a time of peace and goodwill."

As a member of the Wiltshire and Swindon Road Safety Partnership, Wiltshire Police, Dorset and Wiltshire Fire and Rescue, Wiltshire Council and Swindon Borough Council will be holding Drink/ Drug Drive Roadshows around the county in order to highlight the dangers of drink/ drug driving.

As part of the roadshow a crashed car from a fatal Road Traffic Collision will be used as an educational tool, along with a drink drive simulator which allows members of the public the opportunity to see how alcohol affects their ability to drive. Various dates throughout December were planned for the roadshows and held in different locations.

The consequences of being caught drink or drug-driving which can include a 12-month driving ban, a large fine, a criminal record, and serious implications for insurance premiums, once the offender can drive again. It can also have a huge impact on personal lifestyle with people losing their jobs and suffering relationship breakdowns and can mean travel restrictions overseas to some countries.

Anyone wishing to report an incident of drink/drug driving should call Wiltshire Police on 101 and select option 4 for the Drink Drive hotline.

**In an emergency always dial 999.**

**The BASE Practitioner Awards** celebrate remarkable work that goes on across the country by supported employment services, education establishments and employers to promote the employment aspirations of disabled job seekers.



Wiltshire Police was nominated by WorkFit in the Best Employer Practice category at the annual awards presented at the BASE Conference in Milton Keynes on Tuesday 27 November 2018.

Two members of the team, Luke Newton and Jeremy Grew, who both have Down's Syndrome, picked up the award, alongside Chief Constable Kier Pritchard and senior managers from the 24 hour Crime and Communications Centre (CCC) who have led the way in encouraging greater diversity in the workplace.

WorkFit is a service offered by the Downs Syndrome Association to support and train employers about the learning associated with people with Down's syndrome and finding the right employment opportunities for jobseekers. Wiltshire Police has established a strong track record providing a range of opportunities for people with Down's syndrome and actively supports fundraising for the Downs Syndrome Association.



We hope you find these updates useful, for the latest news, crime prevention advice and appeals please follow us on:

Twitter <https://twitter.com/wiltshirepolice>

Facebook <https://www.facebook.com/wiltshirepolice/>

Or sign up to Community Messaging <https://www.wiltsmessaging.co.uk/>

Thank you for your continued support to Wiltshire Police.

[feedback@wiltshire.police.uk](mailto:feedback@wiltshire.police.uk)

“I have been asked at some recent Town Council and Area Board meetings to provide a breakdown of incidents and crime that is reported within a specific town or area. In these days of reduced resource and trying to work smarter I am going to decline this request. All of the information that has been requested can be found through the links that are provided below. The information is that detailed that you are able to search on date, crime type and locality down to street level. Given this, I do not want our community coordinators to spend their valuable time updating data sheets and researching what has already happened, I would rather they focus their efforts in partnership working and problem solving to make our communities safer. Thank you for your continued support – Insp Mark Luffman”

Whilst the report below gives a summary of Key Impact Crimes in your area such as Burglaries, the interactive element will allow you to see the statistics of the reports for your area and your local Police contacts. The website address remains unchanged and the interactive map can be found by following the below link.

<http://www.wiltshire.police.uk/article/832/Your-Area>

### **COMMUNITY MESSAGING**



We are constantly reviewing our visibility and how we can develop this and work with our communities. We cannot physically be everywhere all of the time and we want to ensure consistent information with our communities and to be able to provide the information that matters to you when you need it. There has been some good feedback from our new way of working using Community Messaging so please sign up and use it. <https://www.wiltsmessaging.co.uk/>

Our CPT priorities can be accessed online, also persistent offenders and ongoing issues affecting the Community in line with our Force Control Strategy. Priority Offenders are established at a weekly Sector meeting, as a result priorities and taskings are raised as a way to effectively manage live intelligence and priorities that are developing in the northern hub.

**CONTROL STRATEGY** - Every year, the Force assesses its operational priorities for the year. Through a combination of research and consultation, the Intelligence team identify the areas of criminality that present the biggest threat, harm and risk to our communities as well as the areas where we most need to fill gaps in terms of our understanding, intelligence or capability.

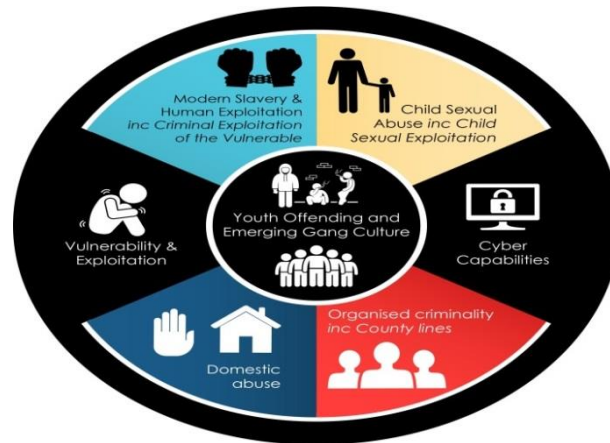
The resulting document is known as the Control Strategy which outlines the following operational priorities:

1. Modern Slavery & Human Exploitation (including Criminal Exploitation of the Vulnerable)
2. Child Sexual Abuse (including Child Sexual Exploitation)
3. Organised Criminality (including County Lines)
4. Domestic Abuse
5. Youth Offending and Emerging Gang Culture

[feedback@wiltshire.police.uk](mailto:feedback@wiltshire.police.uk)

As has been the case in previous iterations of the Control Strategy, there are clear themes running through all the priority areas – ‘Cyber Capabilities’ and ‘Vulnerability and Exploitation’. Digital technology is used to carry out offending in all the above areas and at the heart of all the above there are vulnerable victims, witnesses or offenders that are often being exploited.

Below is our control strategy for your reference. This focuses on where how we conduct our operational Policing based on the Police & Crime Plan. We will continue to align our resources with the threat/harm/risks presented in line with the control strategy.



### LOCAL ISSUES/CRIMES

**Vehicle Crime** –We have had a number of reports whereby both number plates have been stolen from their vehicles, do please report this as they are used to replace plates on other vehicles and then the cars are involved in crime, we would also urge members of the public to call the Police at the time if they see anyone acting suspiciously.

**Warrants/Drugs** – We are committed to disrupting criminal activity in relation to drugs. A Section 23 Misuse of Drugs warrant was executed at a property in Sidney Wood Court, a number of items have been seized and the adult male occupant has been arrested on suspicion of Possession with Intent to Supply Drugs, he has been released under investigation.

Another Section 23 Misuse of Drugs Warrant was executed at a property in Royal Close. Police have seized numerous drug paraphernalia including weapons and the male occupant was interviewed and later released under investigation. We would like to remind the community that concerns raised will always be kept confidential, or alternatively crime stoppers can be contacted anonymously.





Officers in Chippenham discovered a cannabis factory at an address in the town, shortly after 8am on 25<sup>th</sup> January, officers attended the address off Langley Road and gained entry through a broken window. The four upstairs rooms of the address had been converted into a cannabis factory, with approximately 120 plants. While no one was present at the address, enquiries remain ongoing.

Community coordinator PC Hazel Anderson said: "This case highlights the importance of community intelligence – if you suspect drug activity in your area, please always report your concerns to police and we will act on information we receive in the most appropriate way."

To report drug activity in your neighbourhood, call 101.

Police have issued a number of Cannabis Street Warnings to individuals as a result of stop checks/searches taking place.

We continue to develop intelligence by adopting a joint multi-agency approach to assist with the preparation of further warrants in the future, so they may be executed in line with the Force Control Strategy.

**Violent Crime** – The Community Policing Team have been busy over the festive period, but it was very pleasing that there was only a few incidents which was alcohol related. The mobile CCTV van was deployed during night time economy and the Street Pastors kindly volunteered their time to help support those who were celebrating over the festive period which is very much appreciated.

**Burglaries** - There have been very few burglaries reported to us. Do please ensure that you secure your property when unattended, leave lights on if you are not at home in the evening, keep valuables eg jewellery, electronic devices out of sight. If you have an elderly family member/relative/neighbour, do please advise them not to allow themselves to be distracted at their front door, to place the safety chain on before opening and if those involved do not have identification, do not let them into our home and call the Police. Ask your neighbours to keep 'an eye' on your home and report anything suspicious immediately.

**Rogue Traders** – By law cold callers must provide a 14 day cooling off period in writing when providing a quote for work to be carried out, if not it is fraud. We have had a few reports whereby no paperwork has been issued when calling to carry out work and concerns are being raised if the prices quoted are too high and not reasonable.

**Rough Sleepers** – We are very pleased that those who were sleeping rough have been using the 'sit up' service at Unity House (Alabare) which can be used until the 31<sup>st</sup> March 2019 regardless of the temperature or weather conditions. The number of reports of ASB within the town has also reduced, this is partly due to Unity House allowing those using the service to stay indoors throughout the day, coupled with officers from the Community Policing Team showing an increased presence in the town to reduce ASB and ensure that the PSPO in place is adhered to. This has been a Sector Priority for the teams and in particular over the festive period. We will continue working in partnership with other agencies including the new Rough Sleepers Initiative team for Wiltshire Council.

### **Shoplifters – OP ELF**

The Community Policing Team increased their foot patrols in Chippenham Town centre and major supermarkets in all towns to prevent shoplifters especially over the festive period. OP ELF was launched in December and officers have been liaising with staff in shops, Chippenham BID, Security at Emery Gate.



We have had a small number of purse thefts reported to us. We released CCTV images after an elderly lady (94 years old) withdrew £500 from Lloyds Bank, High Street, on leaving the bank this lady was followed by two females into WH SMITHS where one of the females has distracted the lady whilst the other female has stolen her money and purse from her shopping trolley. If you have elderly family members, neighbours and friends, please advise them not withdraw large amounts of cash from ATMs and if so, to try and do this discretely, always close handbags and wear them over their shoulder and across their chest to make access to their purse more difficult.

**Anti-social Behaviour (ASB)** - The number of reports has reduced significantly, however the Police will continue to monitor/focus on particular areas and liaise with agencies if necessary.

**Other** – The number of Police Officers and PCSOs have increased at our Monkton Park base mainly due to recruitment of Probationers and transferees.

The Chippenham Community Policing Teams continue to be busy attending Road Traffic Collisions (RTC's) especially as the weather is getting colder. The demand on resources increase and we have therefore encouraged drivers using social media to drive in accordance to the current weather conditions.



**Events** - The Community Policing Team attended the Christmas Lights Switch on along with the Police Cadets.



**Police Cadets** who are aged 13-16 years of age can attend local events and assist with community engagement, they are very keen to get involved in future events, please e-mail [CPTNorthWiltshire@wiltshire.pnn.police.uk](mailto:CPTNorthWiltshire@wiltshire.pnn.police.uk)

If you are planning any event and require assistance from the Police to assist, please e-mail [CPTNorthWiltshire@wiltshire.pnn.police.uk](mailto:CPTNorthWiltshire@wiltshire.pnn.police.uk) in advance as you may be required to complete an 'Events Form' and there may also be a cost incurred to ensure that you have dedicated officers throughout. If you would like the Cadets to assist with community engagement at events please e-mail the address above, there is no charge for this.

**EVENTS...** Don't forget that a toolkit is available from Wiltshire Council which gives fantastic guidance and advice for organising most types of events, including topics ranging from traffic management to toilets, and gives contact details for which agencies and departments need to be contacted when applying for various licences or road closures.

It can be found at <http://www.wiltshire.gov.uk/public-events-toolkit.pdf>, In essence, all organisers must be responsible for identifying any risks and putting in measures to remove or reduce them.

The Force now has a dedicated cybercrime Facebook page. If there are any local businesses who would value having this information do please e-mail [CPTNorthWiltshire@wiltshire.pnn.police.uk](mailto:CPTNorthWiltshire@wiltshire.pnn.police.uk).

In addition to the Wiltshire Police website, Chippenham CPT has 6807 followers on Facebook, please join us either on Facebook or Community Messaging.

For a detailed breakdown of the crime in your area visit...<https://www.police.uk/wiltshire/>

The e-mail address for the Wiltshire North Community Policing Team is [\*\*cptnorthwiltshire@wiltshire.pnn.police.uk\*\*](mailto:cptnorthwiltshire@wiltshire.pnn.police.uk)

Please phone 101 (non emergency) or 999 (emergency) to report any incidents or crimes, reports cannot be taken via the above e-mail address.

Prepared by PC 1552 Hazel Anderson  
Community Co-ordinator Corsham and Chippenham

Sector Head Insp 364 Mark Luffman : [mark.luffman@wiltshire.pnn.police.uk](mailto:mark.luffman@wiltshire.pnn.police.uk)

Deputy Sector Head Ps 1577 Donald Pocock : [donald.pocock@wiltshire.pnn.police.uk](mailto:donald.pocock@wiltshire.pnn.police.uk)

[feedback@wiltshire.police.uk](mailto:feedback@wiltshire.police.uk)



	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
1.	<b>Attendees, Apologies &amp; Introductions</b>				
	<b>Present</b>	Councillor Maurice Dixon (MD) (CATG Chairman) Councillor Ross Henning (RH) Councillor John Scragg (JS) Councillor Lesley Palmer (LP) Councillor Angela Williams (AW) Martin Rose (MR) Victoria Welsh (VW)			
	<b>Apologies</b>	Councillor Ashley O'Neill (AO) Councillor Bill Douglas (BD) Adrian Jones (AJ) Diane Ware (DW) Spencer Drinkwater (SD) Chris Clark (CC) David Arnup (DA)			
	<b>Observers</b>	Councillor David Mannering Langley Burrell Parish Council (DM)			

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
2.	<b>Notes of the last meeting (18<sup>th</sup> September 2018)</b>				
		The recommendations contained in the Note Tracker from the Chippenham CATG meeting held on 18-Sep-18 were agreed at the Chippenham Area Board meeting on 8-Oct-18.			
3.	<b>Finance</b>				
		Financial position at 14 <sup>th</sup> January 2019 2018-19 allocation = £18,087.00 2017-18 underspend = £7,626.16 2018 -19 3 <sup>rd</sup> party Contributions £9,711.37 Total Budget for 2018-19 = £35,549.52 Existing commitments = £30,315.46 Current Balance = <b>£5,234.06</b>  <i>See Appendix 1</i>	<b>CATG recommendation – Chippenham Area Board to note the financial position</b>		<b>MR</b>

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
4.	<b>Annual Dropped Kerbs Exercise</b>				
		<ul style="list-style-type: none"> <li>• Dropped kerbs requests are considered once a year in June to maximise the budget</li> <li>• Dropped Kerb requests must demonstrate benefit to community, requests from individuals will not be considered</li> <li>• Town/Parish Councils to contribute 40% of the cost in their area. Indication of costs: <a href="#">A Guide to the Cost of Highways Works</a></li> <li>• CATG feel that new developments should include dropped kerbs to avoid remedial work at a later date</li> <li>• CATG agreed: <ul style="list-style-type: none"> <li>○ Proposed budget of £4,500 for dropped kerbs in 2018/19</li> <li>○ Level of contribution from Town/Parish to increase to 40%</li> </ul> </li> <li>• 18-Sep-18 CATG selected dropped kerbs that are a priority for the community area. See item 7.9</li> <li>• 8-Oct-18 Chippenham Area Board agreed the recommendations.</li> <li>• 22-Jan-19 - Awaiting confirmation of 2019/20 budget. MR to coordinate the dropped kerbs exercise and prepare list for consideration at the next CATG meeting</li> </ul>	<b>CATG recommendation – Chippenham Area Board to note the</b>		

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
5.	<b>Freight Assessment and Priority Mechanism (FAPM) exercise</b>				
	<b>Standing item for update</b>	<p><b>Sites for 2017/18</b> agreed by Chippenham Area Board <a href="#">13<sup>th</sup> March 2017</a></p> <ul style="list-style-type: none"> <li>• Malmesbury Road, Chippenham</li> <li>• Hill Corner Road, Chippenham</li> <li>• SD advised that neither of the sites submitted by Chippenham would be taken forward as there were other higher priorities within the county.</li> <li>• 19-Mar-18 Chippenham Area Board noted the update</li> <li>• SD advised 100 requests on the list across the county and Wiltshire Council has a budget to address two per year. Criteria include characteristics of road, volume of traffic, proximity roads services, accidents related to HGVs</li> <li>• Hill Corner Road traffic situation due to development is a separate issue.</li> <li>• <b>Sites for 2018/19</b> - SD advised that 2018/19 FAPM exercise will take place in autumn ready for next year.</li> <li>• Chippenham CATG will need to agree top two submissions for 2018/19 at the next CATG meeting</li> <li>• 23-Jul-18 Chippenham Area Board noted update</li> <li>• 18-Sep-18 SD not available to attend. This item postponed until next CATG meeting.</li> <li>• 22-Jan-19 SD not available to attend. SD has advised that the Director and Cabinet for Highways are currently reviewing the FAPM process.</li> </ul>	<b>CATG recommendation – Chippenham Area Board to note the update</b>		SD



	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
6.	<b>Major Maintenance in 2019/20</b>				
		<p><b>Sites for 2017/18</b> - agreed by Chippenham Area Board <a href="#">13<sup>th</sup> March 2017</a></p> <ul style="list-style-type: none"> <li>• Ford to Slaughterford</li> <li>• Leigh Deli South</li> <li>• Ladyfield Rd</li> <li>• Foghamshire</li> <li>• C173 Nettleton</li> <li>• Derby Close</li> <li>• Grittleton Dead Hill - completed</li> <li>• Ham Lane Biddestone</li> <li>• Cuttle Lane to Giddea Hall</li> <li>• Ashes Lane, Kington Langley</li> <li>• Days Lane A350</li> <li>• Brook St</li> <li>• Thornhill Lane, Langley Burrell</li> <li>• Charter Road, Chippenham</li> </ul> <ul style="list-style-type: none"> <li>• DW confirmed that:</li> <li>• The March 2017 list (above) was on a reserve list with the consultant Atkins and is currently being assessed into a priority order.</li> <li>• The list will be a 5-year programme, I am moving away from the allocated spend per year for each area as some works required are in excess of those budgets, therefore it may be that the spend in each board will vary depending on need.</li> <li>• All surface dressing jobs planned for 2018/19 have been completed</li> <li>• <b>Sites for 2019/20</b> - Major maintenance costing approximately £700,000 is likely commence in 2019 the list of proposed sites includes: <ul style="list-style-type: none"> <li>• A4 Bath Road</li> <li>• Sadlers Mead Chippenham</li> <li>• High Street Chippenham</li> </ul> </li> </ul>	<p><b>CATG recommendation – Chippenham Area Board to note the update</b></p>		DW

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<ul style="list-style-type: none"> <li>• The schedule for major maintenance is based on:               <ul style="list-style-type: none"> <li>• Technical surveys/condition assessment</li> <li>• Usage</li> <li>• My Wiltshire reports of potholes etc from members of the public</li> <li>• Prioritised by CATG and Area Board</li> </ul> </li> <li>• A list of the final sites verified and costed by the consultants Atkins will be sent to CATGs in November 2018.</li> <li>• Chippenham CATG to consider list from DW and identify top 10 priorities at next CATG meeting</li> <li>• 8-Oct-18 Chippenham Area Board noted update.</li> <li>• 22-Jan-19 The following update was provided DW who was unable to attend the meeting:               <ul style="list-style-type: none"> <li>○ We will be sending the 5-year plan to all CATG's</li> <li>○ I am yet to include all your sites but have included most so far, once we have a better idea of costings for the schemes we will insert them <i>See Appendix 2</i></li> <li>○ If Chippenham CATG has further sites for years 3 and beyond, please let me know and we can assess them with the few remaining others</li> <li>○ We will be undertaking patching to the year 2 surface dressing sites in the first year where funds allow</li> <li>○ The funding allocation will be reviewed annually as we receive the condition data</li> </ul> </li> </ul>			

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
<b>7.</b>	<b>Priority One Schemes</b>				
	CATG agreed that once work orders have been placed for Priority One schemes a full entry is not required on Action Tracker: <ul style="list-style-type: none"> <li>• A brief summary will be retained</li> <li>• The entry will be “greyed out” to indicate that it is in progress and no further discussion is required at the CATG meeting</li> <li>• MR will provide updates</li> <li>• The item will be removed once the scheme has been implemented</li> </ul>				
<b>7.1</b>	<b>Completed Priority One Schemes</b>	<p><a href="#">5348</a> - Erosion Upper Common east end Parkers Lane Kington Langley</p> <p><a href="#">5489</a> – Vehicles driving across green open space Derriads Lane, Chippenham</p> <p><a href="#">5829</a> - Vehicles ignoring No Entry and No Right Turn signs</p> <p><a href="#">5942</a> - Vehicles misdirected in to The Cloisters by sat nav. causing damage and disturbance</p>	<b>CATG recommendation – Chippenham Area Board to note the update</b>		
<b>7.2</b>	<p><a href="#">3885</a> <b>Plough Lane, Kington Langley</b></p> <p>Extend kerbing Request to extend the kerbing that starts at the school and finishes at the Chapel - extend to the entrance of the Stables in Plough Lane, Kington Langley</p>	<ul style="list-style-type: none"> <li>• 13<sup>th</sup> March 2017, Chippenham Area Board agreed recommendations:               <ul style="list-style-type: none"> <li>○ Indicative costs £17,000 noted</li> <li>○ To allocate £5,000 from CATG funds, conditional upon the contribution of £2,500 from Kington Langley Parish Council</li> </ul> </li> <li>• Bid to Substantive Scheme successful.</li> <li>• Programmed for 12<sup>th</sup> November 2018 for 10 days. Possible temporary road closure. Kerbing type agreed with PC by email dated 15-May-18. (See 5348)</li> <li>• 8-Oct-18 Chippenham Area Board noted update.</li> <li>• Residual issue with standing water on C/way due to poor capacity of existing soakaway. Further work to alleviate problem may be required.</li> </ul>	<b>CATG recommendation – Chippenham Area Board to note the update</b>	<b>1</b>	<b>MR</b>

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
7.3	<a href="#">4704</a> - Pedestrian Crossing Malmesbury Road, Chippenham	<ul style="list-style-type: none"> <li>Request: <i>Zebra crossings required for access to John Coles park and schools as currently lethal on Wedmore Avenue and Malmesbury Road. These access points are used by secondary school children to access school during rush hour when cars are rushing. Also used by people accessing the park both are on blind bends and are lethal it is too dangerous making the park sometimes inaccessible I often see parents crossing the road one child at a time this is a lovely facility needing to be more accessible by foot.</i></li> <li>Town Council considered on 3-Aug-17: Recommend that a pedestrian survey is carried out and agrees a contribution of £200 (25% of the cost advised)</li> <li>2-Oct-17 Telecon with requestor to establish which crossing was felt to be the highest priority. Requestor stated that both were important and she would like both surveyed.</li> <li>CATG considered requestors comments. It was agreed that one pedestrian survey should take place on Malmesbury Road; the CATG agreed that less pedestrians cross Wedmore Avenue</li> <li>6-Nov-17 Chippenham Area Board agreed recommendation to designate as Priority One and funding allocation of £600, for a pedestrian survey assessment to be carried out on Malmesbury Road, conditional upon a contribution of £200 from Town Council.</li> <li>MR advises that formal quotes have come back with the cheapest at £1500.</li> <li>This issue is subject to an online petition <a href="https://www.change.org/p/wiltshire-council-add-safety-measures-to-dangerous-chippenham-crossing">https://www.change.org/p/wiltshire-council-add-safety-measures-to-dangerous-chippenham-crossing</a></li> <li>19-Mar-18 Chippenham Area Board agreed recommendation and allocated an increased contribution of £1,125 towards the pedestrian survey conditional upon an increased contribution of £375 from Chippenham Town Council.</li> </ul>	<b>CATG recommendation – Chippenham Area Board to note the update</b>	1	MR

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<ul style="list-style-type: none"> <li>• 19-Apr-18 Chippenham Town Council agreed to contribute an additional £175 towards this project (total contribution £375).</li> <li>• Survey results: <ul style="list-style-type: none"> <li>○ Average speed 36 mph both directions</li> <li>○ Zone C 367 per day at crossing point</li> </ul> </li> <li>• CATG was asked to consider issues 4704 and 5753 at the same time as the requests are similar. MR advised the group that his workload would only allow him to produce one scheme/design of this type in 2018/19.</li> <li>• CATG noted the survey results for both issues, acknowledged the concerns for each and concluded that 4704 Malmesbury Road should be prioritised due to a higher number of movements at that location. Issue 5753 will remain on the list of requests and will be reconsidered in 2019/20.</li> <li>• 23-Jul-18 Chippenham Area Board agreed CATG recommendation to prioritise this location and instruct Principal Highways Engineer to proceed with the pedestrian assessment for this scheme.</li> <li>• MR advised that full pedestrian assessment will take place in early 2019. If the recommendation is for a formal crossing, this would need to be submitted to Substantive Scheme for funding as estimated cost is approximately £70,000.</li> <li>• 8-Oct-18 Chippenham Area Board noted update</li> <li>• 22-Jan-19 MR confirms assessment remains outstanding and will be undertaken when time permits</li> </ul>			
7.4	<a href="#">5948</a> - Vehicles misdirected by sat	Request from Langley Burrell Parish Council: <i>“For street name signs to be erected on the junction of The Common and the B4069”</i>	<b>CATG recommendation –</b>	1	MR

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
	nav. The Common, Langley Burrell	<ul style="list-style-type: none"> <li>MR advised cost approximately £250 per sign</li> <li>Advice required from Land charges re. road name. Records show 'Maud Heaths Causeway' but residential addresses indicate 'The Common' 2 street nameplates required. Approx. £500 total</li> <li>23-Jul-18 Chippenham Area Board agreed CATG recommendation to elevate to Priority One and allocate £375 funding, conditional upon a contribution of £125 from Langley Burrell Parish Council</li> <li>Langley Burrell Parish Council to consider 20-Sep-18</li> <li>8-Oct-18 Chippenham Area Board noted update</li> <li>21-Sep-18 Langley Burrell Parish Council confirm support for this project and will contribute £125</li> <li>22-Jan-19 confirms work order placed. Awaiting installation. <a href="https://www.google.co.uk/maps/Langley+Burrell">https://www.google.co.uk/maps/Langley Burrell</a></li> </ul>	<b>Chippenham Area Board to note the update</b>		
7.5	Dropped kerbs: <a href="#">6625</a> Ivy Road and Ivy Lane/Bridge Centre roundabout Chippenham	<ul style="list-style-type: none"> <li>22-Jan-19 MR advised that all dropped kerbs have been completed with the exception of Ivy Road.</li> <li>Cost for this request has increased to £3117.49 due to Traffic Management requirements.</li> <li>CATG agreed that in the absence of any other budget, the only option to enable this request to proceed is invite the Town Council to fund the shortfall. JS will raise this with the Town Council.</li> </ul>	<b>Town Council to consider whether they will fund the additional cost for this scheme</b>  <b>CATG recommendation – Chippenham Area Board to note the update</b>	1	JS
7.6	<a href="#">5734</a> – Emergency vehicles unable to	Request: <i>Yellow hatch lines to at least half of the layby</i>	<b>CATG recommendation –</b>	1	MR

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
	park at front of Croft Court Residential Care Home, Chippenham	<ul style="list-style-type: none"> <li>• MR advises approx. costs: <ul style="list-style-type: none"> <li>○ Legal Order required £2,500</li> <li>○ Hatch markings £500</li> </ul> </li> <li>• Costs can be reduced considerably by considering this request and issue <b>6063</b> at the same time and if supported, the legal order could cover both schemes</li> <li>• 8-Mar-18 this request was considered by Chippenham Town Council. The Town Council <u>does not support</u> this request as Councillors were of the opinion that it was not a priority for the area.</li> <li>• AO asked MD to brief CATG in his absence. AO intends to request Chippenham Town Council PET Committee reviews this issue. The Manager at Croft Court has reported that ambulances are regularly called to the home to attend the older residents; the majority of the time the emergency vehicles are obliged to park some way down the street because the layby is occupied by vehicles belonging to visitors or local residents from nearby properties.</li> <li>• Clearly this impacts upon paramedic's response times and it is not uncommon for the patients to be wheeled some distance down the pavement to the ambulance; this is not only uncomfortable (sometimes cold and/or wet) it can be unnecessarily distressing and does little to preserve the dignity of the older person.</li> <li>• Reasons for review: <ul style="list-style-type: none"> <li>• A similar request from nursery school for drop-off zone to accommodate parents dropping off young children at a nursery school (6063) has been supported</li> <li>• Supporting the request from Croft Court would afford older people the same consideration as the parents and children, at what is a most distressing time, when they have been taken ill or sustained an injury and need to get to hospital</li> <li>• The cost to implement the nursery drop off is £3,000</li> <li>• The cost to implement both schemes is £3,500 – just £500 additional cost</li> </ul> </li> <li>• 9-Aug-18 Reconsidered by Chippenham Town Council. Town Councillors agreed to support it and contribute £125 (25% of £500 cost)</li> </ul>	Chippenham Area Board to note the update		

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<ul style="list-style-type: none"> <li>CATG recommend that 5734 &amp; 6063 are elevated to Priority One and taken together to achieve best value. Funding allocation is £ 2,625 conditional upon a contribution of £875 from Chippenham Town Council.</li> <li>8-Oct-18 Chippenham Area Board agreed the recommendation</li> <li>22-Jan-19 MR confirms documents issued to regulatory team. Awaiting formal advert and implementation.</li> </ul> <p><a href="https://www.google.co.uk/maps/Croft court">https://www.google.co.uk/maps/Croft court</a></p>			
7.7	<b>6063</b> – Need for safe drop off zone outside of Little Pips Nursery, Lowden Avenue, Chippenham	<p>Request: <i>A restricted parking zone or drop off zone outside the nursery along Lowden Avenue and Goldney Avenue to enable our parents to drop off safely and easily.</i></p> <ul style="list-style-type: none"> <li>3-Feb-18 Referred to Chippenham Town Council for comment</li> <li>MR advises approx. costs: <ul style="list-style-type: none"> <li>Legal Order required £2,500</li> <li>Restricted/time limited bays £500</li> <li>Costs can be reduced considerably by considering this request and issue number <b>5734</b> at the same time if supported, the legal order could cover both schemes</li> </ul> </li> <li>14-Mar-18 Chippenham Town Council confirms support for the Highway Officers recommendation for a time limited bay to be installed and agree a contribution of £750 towards the cost. However, there were some concerns raised regarding future enforcement. Councillors suggested this request could possibly be combined with a future request to reduce the cost.</li> <li>CATG noted the Town Council comments regarding combining with another scheme to reduce costs.</li> <li>The cost to implement the nursery drop off is £3,000. The cost to implement together with issue 5734 is £3,500 - just £500 additional cost</li> <li>9-Aug-18 Town Council confirmed support for 5734 Croft Court</li> </ul>	<p>Awaiting formal advert and implementation</p> <p><b>CATG recommendation – Chippenham Area Board to note the update</b></p>	<b>1</b>	<b>MR</b>



	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<ul style="list-style-type: none"> <li>CATG recommend that 5734 &amp; 6063 are elevated to Priority One and taken together to achieve best value. Funding allocation is £2,625 conditional upon a contribution of £875 from Chippenham Town Council.</li> <li>8-Oct-18 Chippenham Area Board agreed the recommendation</li> <li>22-Jan-19 MR confirms documents issued to regulatory team. <a href="https://www.google.co.uk/maps/Little Pips Nursery">https://www.google.co.uk/maps/Little Pips Nursery</a></li> </ul>			
7.8	<a href="#">5825</a> – Lack of footway Turnpike Cottage to corner of Cuttle Lane Biddestone	<p>Parish Council requests: <i>Road surface prepared to slow vehicles down and a marked pavement/footway from Turnpike Cottage to the end of Cuttle Lane introduced.</i> Further details in a document prepared by the Parish Council.</p> <ul style="list-style-type: none"> <li>Site meeting held 10<sup>th</sup> April 2018.</li> <li>Cost estimate £8,000 - £10,000</li> <li>AW advised that Parish Council is willing contribute more than 25%</li> <li>Biddestone Parish Council confirm 5825 is the top priority</li> <li>CATG recommendation is to elevate to Priority One, allocate £1,050 for topographical survey conditional upon contribution of £350 from Parish Council</li> <li>8-Oct-18 Chippenham Area Board agreed the recommendation</li> <li>22-Jan-19 Topographical survey received; Parish Council invoiced for their contribution.</li> <li><b>MR</b> to provide outline plan for Parish Council consideration</li> </ul> <p><a href="https://www.google.co.uk/maps/Biddestone">https://www.google.co.uk/maps/Biddestone</a></p>	<p>Outlined design work to commence February/March 2019.</p> <p><b>CATG recommendation – Chippenham Area Board to note the update</b></p>	1	MR
7.9	<a href="#">5937</a> Reduce speed limit on B4039 Kents Bottom near Yatton Keynell	<p>Request from Yatton Keynell Parish Council: <i>“Reduction in speed limit B4039”</i></p> <ul style="list-style-type: none"> <li>MR has carried out site visit. Site does not meet the requirements of circular 01/13 to extend existing 30mph limit at Yatton Keynell to cover Kents Bottom due to lack of frontage development. Single recorded collision (slight) in 5 years (Driver fell asleep).</li> </ul>	<p>MR to confirm how Parish Council wish to proceed.</p> <p>CATG to consider recommendation to</p>	1	MR


	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<ul style="list-style-type: none"> <li>• 40mph criteria also not strictly met but may be possible, providing min length can be achieved. Local signing improvements may be better option. CATG requested MR discuss options with Parish Council</li> <li>• MR confirmed a site meeting took place 17-Sep-18 with Parish Chairman: <ul style="list-style-type: none"> <li>○ Currently 50mph</li> <li>○ Doesn't meet criteria for 30mph</li> <li>○ Potential for signing and lining</li> <li>○ Not dissimilar to Tiddleywink at the other end of the village therefore 40mph seems reasonable</li> <li>○ Installation of Hamlet name plate would assist</li> <li>○ Cost estimate for surveys £2,500</li> <li>○ Installation if scheme proceeds cost estimate a further £3,500</li> </ul> </li> <li>• CATG recommendation Priority One, allocate £1,875 conditional upon contribution of £625 Parish Council</li> <li>• 8-Oct-18 Chippenham Area Board agreed the recommendation</li> <li>• 22-Jan-19 Atkins have completed their assessment. Recommendation is no change to speed limit. Suggested improvements include: <ul style="list-style-type: none"> <li>○ Nameplates "Kents Bottom"</li> <li>○ "Please drive carefully" and "Pedestrian in Road Signs"</li> </ul> </li> <li>• NB Pedestrian in road signs to also be installed in Tiddleywink. Approx costs £1,500. Parish contribution £375.</li> <li>• MR to draw up proposals and costings and liaise with Parish Council</li> </ul> <p><a href="https://www.google.co.uk/maps/ Yatton Keynell">https://www.google.co.uk/maps/ Yatton Keynell</a></p>	Area Board at next meeting.		

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
7.10	<a href="#">6559</a> - Risk to pedestrians on B4039 in Burton narrow road without footway	<p>Request from Parish Council: <i>“Provision of signs on the roadside to warn drivers Pedestrians in Road.”</i></p> <ul style="list-style-type: none"> <li>18-Sep-18 MR advised CATG standard pedestrian in road sign is sensible in these circumstances. Cost approx £500 for sign.</li> <li>CATG agreed recommendation to elevate to Priority One and allocate £375 conditional upon a contribution of £125 from North Wraxall Parish Council</li> <li>8-Oct-18 Chippenham Area Board agreed the recommendation</li> <li>22-Jan-19 MR confirms works order placed. Awaiting implementation.</li> </ul> <p><a href="#">Google image</a></p>	<b>CATG recommendation – Chippenham Area Board to note the update</b>	1	MR
7.11	<a href="#">6140</a> – Request to reduce speed limit to 30mph in Upper Wraxall	<p>Request from North Wraxall Parish Council: <i>Reduce speed limit to 30mph - Speeding cars through Upper Wraxall village from A420. The road through the village has no walkways and pedestrians are at risk from cars leaving the 50mph A420 onto a non-restricted speed road.</i></p> <ul style="list-style-type: none"> <li>The CATG asked the Highways Engineer to contact the Parish Council to discuss the matter in more detail, visit the site if necessary and update the next CATG meeting.</li> <li>23-Jul-18 Chippenham Area Board noted update</li> <li>18-Sep-18 MR advised that he is awaiting a response from Parish Council</li> <li>8-Oct-18 Chippenham Area Board noted update</li> <li>22-Jan-19 MR confirms site meeting took place with Parish Clerk Glenys Gill on 18-Dec-18. MR advised that the character of road and environment is not suitable for current de-restriction; suitable for 30 possible 20mph limit. No requirement for formal assessment.</li> <li>CATG recommendation: Priority One, introduce a 20mph limit and allocate £3,000 conditional upon contribution of £1,000 Parish Council.</li> </ul>	<b>CATG recommendation – Chippenham Area Board elevate issue 6140 to Priority One and allocate £3,000 to install a 20mph limit conditional upon a contribution of £1,000 from North Wraxall Parish Council.</b>	1	MR

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
7.12	<a href="#">6431</a> – HGV traffic ignoring signs & increased traffic through Kington Langley	<p>Request from Kington Langley Parish Council:</p> <ul style="list-style-type: none"> <li>• <i>Incorporate a 7.5t weight limit sign in the vicinity of the A350.</i></li> <li>• <i>Equestrian warning signs covering a 2-mile distance”</i></li> <li>• Request for weight limit referred to Sustainable Transport Team for guidance.</li> <li>• Highways Engineer advises: There is a stud farm on Ashes Lane and equestrian activity on nearby Days Lane so warning signs may be considered. The following should be taken into consideration: <ul style="list-style-type: none"> <li>○ Local authorities have been directed by central government to reduce the amount of sign clutter on our roads</li> <li>○ This is even more important in rural locations where too many signs can detract from the character of the area</li> <li>○ Should drivers expect to see riders on horseback on a rural single-track road? Will signs make a difference?</li> <li>○ Wiltshire Council policy is to ask the Requestor to pay the full cost for any non-essential signage.</li> </ul> </li> <li>• MR to investigate proposals and obtain cost estimates for consideration at next CATG</li> <li>• MD confirmed Parish Council will pay for the horse signs</li> <li>• 8-Oct-18 Chippenham Area Board noted update</li> <li>• 22-Jan-19 MR advised CATG that the existing signs are in poor repair. He recommends that the existing signs are removed, new signs installed near to junction and angled so that they are visible far earlier. Estimated costs £1,500.</li> <li>• CATG agreed officer recommendation</li> </ul> <p><a href="#">Google Image</a></p>	<p><b>CATG recommendation – Chippenham Area Board elevate issue 6431 to Priority One and allocate £1,125 to install new signs conditional upon a contribution of £375 from Kington Langley Parish Council.</b></p>	1	MR

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
7.13	<p><a href="#">6433</a> - Lack of signs for Jacksoms Lane, Langley Burrell</p>	<p>Request from resident:</p> <p><i>“A sign erected part way down the A350 between the Kington Langley traffic lights and Jacksoms Lane indicating that there is a turning there. Also, a reflective sign at the entrance to the lane.”</i></p> <ul style="list-style-type: none"> <li>• 16-Jul-18 - Referred to Kington Langley Parish Council</li> <li>• 13-Aug-18 considered by Kington Langley Parish Council. Parish Council confirm support providing Langley Burrell is also approached for support and consequently will share the Parish Council costs as part of Jacksoms Lane is in Langley Burrell</li> <li>• 14-Aug-18 – referred to Langley Burrell Parish Council</li> <li>• 8-Oct-18 Chippenham Area Board noted update</li> <li>• 21-Sep-18 Langley Burrell Parish Council response:</li> </ul> <p><i>I can advise you that the Council, while supportive of the provision of signage and consider to be a priority for Highway Safety, could not agree that financial support should be given.</i></p> <p><i>The reasons being that it is unreasonable for the Council and Kington Langley Parish Council to be asked to pay for the erection of advance warning and directional signage on the A350, particularly when the road only in recent times has been upgraded because of its importance and it should have been part of the highways design requirements for the signage to be included, as it should be now as clearly there is a danger for all users of the heavily used trunk road.</i></p> <p><i>In addition to this objection in principle the Council felt it was unwise to agree to what was an open ended financial commitment as there was no indication of what the shared cost would be. I am sorry to have to pass on this unwelcome news but the bottom line really is that local requests that could be considered as added helpful additions to standard signage might be worthy of support but signage that should already be part of the highway network and financed/provided by transport authorities should not be supported from very small Parish Budgets.</i></p>	<p><b>DM to discuss with Langley Burrell Parish Council. If contribution is agreed:</b></p> <p><b>CATG recommendation – Chippenham Area Board elevate issue 6433 to Priority One and allocate £525 to install new signs conditional upon a contribution of £87.50 from Kington Langley Parish Council and a contribution of £87.50 from Langley Burrell Parish Council</b></p>		

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<ul style="list-style-type: none"> <li>• 11-Oct-18 Further message received from Issue Correspondent commented upon the latest update: <i>I am appalled and disappointed that this issue has not been resolved. This is a very serious accident just waiting to happen! Please just drive down this section of the A350 and on approaching the Jacksoms Lane turning take note of the number of tyre marks on the road due to last minute braking. Today the car behind me had to swerve last minute into the outside lane to overtake me, even though I had been indicating left for a considerable time. Fortunately, the outside lane was clear, but if there had been a vehicle there, it would have resulted in a multiple crash. Surely peoples' lives cannot be measured by the meagre amount of money it would cost to put up a road sign! There is a speed sign of 50mph which very few people take notice of. There is also a sign about a cycle track and even a pole with no sign on it at all. Perhaps, God forbid, when there is a fatal accident on this stretch of road the powers that be will do something positive. Sadly, that will be too late for some.</i></li> <li>• MR advises: <ul style="list-style-type: none"> <li>○ There were 2 junction warning signs on the southbound approach to Jacksoms Lane which pre-dated Phase 1 of the A350 works (see google image)</li> <li>○ It would appear that it was removed and not replaced in an effort to remove excessive signage</li> <li>○ Highways Officers are of the opinion that a single replacement warning sign would be a better option than a flag type sign with the legend 'Jacksoms Lane'</li> <li>○ Costs will depend on the contractors traffic management requirements to install the sign: <ul style="list-style-type: none"> <li>▪ £800</li> <li>▪ £2500 if a nearside lane closure is required</li> <li>▪ The cost is also higher than a standard size due to its large size and the possible requirement for a passively safe post</li> </ul> </li> </ul> </li> <li>• 6-Dec-18 Langley Burrell Parish Council invited to review their decision and to send a representative to the CATG meeting on 15<sup>th</sup> January 2019.</li> </ul>			

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<ul style="list-style-type: none"> <li>• 22-Jan-19 MR confirms the option of providing simplified warning sign on A350 approach. Estimated cost £700</li> </ul> <div style="text-align: center;">  </div> <ul style="list-style-type: none"> <li>• David Mannering from Langley Parish Council representative in attendance confirmed:               <ol style="list-style-type: none"> <li>1) Parish Council does not wish to commit to undetermined amount of money</li> <li>2) Parish Council believes the sign should be paid for from a national budget,</li> </ol> </li> <li>• MD confirmed that Kington Langley Parish Council will contribute 12.5% of the cost but that the scheme will only progress if Langley Burrell Parish Council also contribute 12.5% of the cost.               <ul style="list-style-type: none"> <li>○ £700 cost</li> <li>○ 25% = £175 - £87.50 per parish</li> </ul> </li> <li>• DM to return to Parish Council and ask whether they will support £87.50</li> </ul> <p><a href="#">Google Image</a></p>			

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
<b>8.</b>	<b>Priority Two/Pending Schemes</b>				
<b>8.1</b>	<a href="#">5660</a> - Review of traffic management measures Market Cross Castle Combe	<p>Requested by Castle Combe Parish Council: <i>Review of possible traffic engineering measures in the location of the Market Cross to examine potential to reduce risk of collisions. Prior discussions have been held with Highways Bill Parks who has recommended that CATG would be the appropriate initial avenue.</i></p> <ul style="list-style-type: none"> <li>CATG agreed site visit and liaison with the Parish Council required. Parish Council confirms on hold any further action due to budget constraints</li> <li>18-Sep-18 – remains on hold</li> <li>8-Oct-18 Chippenham Area Board noted update</li> <li>22-Jan-19 – remains on hold</li> </ul>	<b>CATG recommendation – Chippenham Area Board to note the update</b>	<b>2</b>	<b>MR</b>
<b>8.2</b>	<a href="#">5753</a> - Replace informal crossing points with zebra crossings Queens Crescent, Chippenham	<p>Division Councillor requests: <i>I would like to see a study performed to see whether 2 x Zebra crossing would be appropriate for Queens Crescent. Can we perform the study during peak school time children crossing?</i></p> <ul style="list-style-type: none"> <li>Considered by Town Council 25-Jan-18 - Town Council supports this request for an up to date survey and agrees to contribute £250 towards the cost (25%). If possible, the survey should also monitor speeds.</li> <li>CATG noted petition had been received.</li> <li>CATG noted that Queens Crescent School has updated its travel plan but did not mention any problems with crossings</li> <li>19-Mar-18 Chippenham Area Board allocated £600 from CATG funds conditional upon a contribution of £200 from Town Council.</li> <li>The 2018 survey focused on the existing demarcated crossing points, whereas the 2011 feasibility study count covered a much wider area with a larger number of zones. To provide a worthwhile comparison between the counts I've only</li> </ul>	<p><b>DW to note that CATG request the resurfacing of Queens Crescent is a priority.</b></p> <p><b>CATG recommendation – Chippenham Area Board to note the update</b></p>	<b>2</b>	<b>MR</b>



	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<p>extracted the relevant zone data from the 2011 study and the results are shown below.</p> <ul style="list-style-type: none"> <li>The 2018 data in red 2011 data in green</li> </ul> <p><b>SITE 1 Queens Crescent (adjacent to Carnarvon Close)</b></p> <p>306 (322) 1000 vehicles per day approx</p> <p><b>SITE 2 Queens Crescent (Adjacent to Minster Way)</b></p> <ul style="list-style-type: none"> <li>(254) 3000 vehicles per day approx</li> <li>CATG also noted that a 20mph limit has been installed as part of the travel plan and agreed that the impact of this should be monitored</li> <li>AO asked MD to brief CATG in his absence. The main concern is the ambiguity/potential confusion for pedestrian and drivers about the appropriate way to use the advisory crossings. MR confirmed that in his professional opinion, the advisory crossing on the Minster Way side of Queens Crescent should be considered a higher priority than the advisory crossing on the Carnarvon Close side of Queens Crescent.</li> <li>CATG was asked to consider issues 4704 and 5753 at the same time as the requests are similar. MR advised the group that his workload would only allow him to produce one scheme/design of this type in 2018/19.</li> <li>CATG noted the survey results for both issues, acknowledged the concerns for each and concluded that 4704 Malmesbury Road should be prioritised due to a higher number of movements at that location. Issue 5753 will remain on the list of requests and will be reconsidered in 2019/20.</li> <li>DW advised that Queens Crescent will be resurfaced (date to be confirmed) at which point consideration could be given to removing the informal crossing at no additional cost.</li> <li>8-Oct-18 Chippenham Area Board noted update</li> <li>22-Jan-19 CATG ask that DW prioritising the resurfacing of Queens Crescent.</li> </ul> <p><a href="https://www.google.co.uk/maps/Queens+Crescent">https://www.google.co.uk/maps/Queens Crescent</a></p>			

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
8.3	<a href="#">5826</a> - Lack of footway Biddestone Arms to the Village Green, Biddestone	<p>Parish Council requests: <i>Installation of a marked footway</i></p> <p>Further details available in a document prepared by the Parish Council</p> <ul style="list-style-type: none"> <li>• Site meeting held 1<sup>0th</sup> April 2018.</li> <li>• MR advised that we could consider batching 5825 &amp; 5826 and submitting to substantive bid in 2019/20.</li> <li>• Cost Estimate £30,000. NB a topographical survey will be required and combining the two requests would mean that implementation will take considerably longer.</li> <li>• AW to confirm with Parish Council:</li> <li>• Which request is the highest priority 5825 or 5826? Or</li> <li>• Does the Parish Council wish for 5825 &amp; 5826 to be “batched together”?</li> <li>• Level of contribution the Parish Council is prepared to commit</li> <li>• 23-Jul-18 Chippenham Area Board noted the update</li> <li>• 18-Sep-18 Biddestone Parish Council confirm 5825 is top priority – 5826 on hold</li> <li>• 8-Oct-18 Chippenham Area Board noted update</li> <li>• 22-Jan-19 remains on hold but to be revisited at the next CATG meeting as this is identified as a candidate for the Substantive Scheme.</li> </ul> <p><a href="https://www.google.co.uk/maps/Biddestone%20Arms">https://www.google.co.uk/maps/Biddestone Arms</a></p>	<b>CATG recommendation – Chippenham Area Board to note the update</b>	<b>2</b>	<b>AW</b>
8.4	<a href="#">5827</a> – Installation of four sets of White Gates, Biddestone	<p>Parish Council requests: <i>Installation of white gates:</i></p> <ul style="list-style-type: none"> <li>• 1 pair from A420 into village</li> <li>• 1 pair from Corsham into village</li> <li>• 1 pair Hartham into village</li> <li>• 1 pair from Giddea Hall into village</li> </ul> <p><i>To slow down traffic.</i> Details available in a document prepared by the Parish Council</p>		<b>2</b>	<b>AW</b>

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<ul style="list-style-type: none"> <li>• Cost of gate approx. £1000 each installed</li> <li>• Site meeting held 10<sup>th</sup> April 2018. On hold pending completion of priorities</li> <li>• 18-Sep-18 Biddestone Parish Council confirm top priority is 5825 is top 5826 on hold</li> <li>• 8-Oct-18 Chippenham Area Board noted update</li> <li>• 22-Jan-19 remains on hold</li> </ul>			
8.5	<a href="#">6058</a> – Reduction of speed limit to 20mph throughout Castle Combe village	<p>Request from Castle Combe Parish Council:</p> <p><i>“Formal investigation into the feasibility and costs of implementing a revised speed limit together with requisite signage”</i></p> <ul style="list-style-type: none"> <li>• MR has arranged for Metro Counts to be carried out in the village.</li> <li>• 8-Oct-18 Chippenham Area Board noted update</li> <li>• 22-Jan-19 MR confirms Metro Count results as follows: <ul style="list-style-type: none"> <li>○ <b><u>South of Water Lane</u></b> Mean = 16.6mph 85<sup>th</sup> %ile = 22.54mph</li> <li>○ <b><u>South of School Lane</u></b> Mean = 22.3mph 85<sup>th</sup> %ile =28.19mph</li> <li>○ <b><u>The Street North of West St.</u></b> Mean = 20.1mph 85<sup>th</sup> %ile = 25.67</li> </ul> </li> <li>• CATG considered results and agreed that MR should liaise with Parish Council about how they wish to proceed in light of the results.</li> </ul>	<p>MR to liaise with Parish Council to establish how they wish to proceed.</p> <p><b>CATG recommendation – Chippenham Area Board to note the update</b></p>	2	MR

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
8.6	<a href="#">6119</a> - Speed of vehicles on Sadlers Mead, Chippenham	<ul style="list-style-type: none"> <li>Request is from Chippenham Town Councillor for traffic calming measures</li> <li>6-Mar-18 Following discussions with Highways Officer when the Town Councillor was briefed about previous requests relating to the parking arrangements in this location, the Town Councillor has indicated that he may withdraw this request and instead pursue a review of the waiting restrictions on Sadlers Mead.</li> <li>1-Jun-18 Correspondent confirms that following consultation with residents in Sadlers Mead, he wishes to proceed with this request for traffic calming.</li> <li>28-Jun-18 Town Council considered this request and provided the following comments: <ul style="list-style-type: none"> <li><i>Councillor Nick Murry described how he'd had extensive conversations with Wiltshire Council Highways officers on the issue, as well as writing to the police, but the speed recordings didn't qualify for community speed watch or for consideration by CATG.</i></li> <li><i>Councillor Murry will look at how traffic measures resulting from planned developments near the Olympiad might help improve the situation and also proposed that the Committee write to the Principal Traffic Engineer at Wiltshire Council to enquire about any possible signage that could help.</i></li> <li><i>The Committee was also asked for its advice on dealing with similar situations in other areas</i></li> </ul> </li> <li>18-Sep-18 MR suggested that informal posters requesting vehicles slow down (previously used for a road safety campaign in Wood Lane) could be temporarily displayed for a short period.</li> <li>8-Oct-18 Chippenham Area Board noted update</li> <li>22-Jan-19 CATG agreed that MR should establish whether the posters are available and liaise with Councillor Murry to establish whether he wishes to proceed with this option.</li> </ul>	<b>CATG recommendation – Chippenham Area Board to note the update</b>	<b>2</b>	<b>MR</b>

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
8.7	<a href="#">6144</a> – Speed reduction to 20mph for High Street in Chippenham	<p>Request made by Chippenham Town Council:</p> <ul style="list-style-type: none"> <li>Following safety concerns regarding market traders setting up and backing into moving vehicles and pedestrians presuming that as the market is being set up the High Street is closed to traffic Chippenham Town Councils Planning Environment Transport Committee agreed to apply to Wiltshire Council for a temporary road closure of the High Street to all vehicle traffic</li> </ul> <p>This application was approved but revoked by the Town Council at week 7 of the 12-week closure following a review of the overall position and feedback from residents and businesses.</p> <ul style="list-style-type: none"> <li>The High Street currently closes to traffic in accordance with Traffic Orders between 9.30am and 7.30pm Monday to Sunday with the exception of a Saturday i.e. to coincide with the setting-up of the market when it closes from 6.30am.</li> <li>Due to these safety concerns affecting all High Street visitors market traders and pedestrians a temporary trial closure of the High Street on a Friday from 6.30am was pursued thereby aligning the closure time to that of the Saturday market.</li> <li>Residents and businesses expressed a number of concerns regarding the temporary road closure offering suggestions on how the safety of all High Street users might be ensured and how the area might best be managed.</li> <li>Due to the problems associated with the temporary closure of the High Street the Town Council revoked the temporary road closure and a High Street Working Party was set up to look at alternative ways to ensure the High Street is a safe place to visit whilst it is open to traffic. These included re-aligning the market moving it away from the High Street installing traffic calming measures as well as the introduction of a 20mph speed limit as introduced in other high-risk areas such as Redlands. The Town Council would like to apply for the High Street speed limit to be reduced to 20mph for the reasons given above.</li> <li>Highways Officer advises that if considered a priority for the area by the CATG: <ul style="list-style-type: none"> <li>An assessment will be required cost approx. £2,500.</li> </ul> </li> </ul>	<p>MR to liaise with Chippenham Town Council</p> <p><b>CATG recommendation – Chippenham Area Board to note the update</b></p>	2	MR

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<ul style="list-style-type: none"> <li>○ If the outcome recommends the introduction of the lower limit the typical cost is £3500 - £5000 depending on the size. This includes legal costs. If electrical works required, cost may rise to £8000</li> <li>• MR to arrange for SDR to establish statistics</li> <li>• 18-Sep-18 MR confirms he will provide data/results from SDR at the next CATG meeting and will also recommend where the 20mph limit might be installed</li> <li>• 8-Oct-18 Chippenham Area Board noted update</li> <li>• 22-Jan-19 MR confirms that it was not possible to erect SDR device due to restricted mountings. Overall speed is low and is covered by access restriction for 0930 -1930. 20mph limit is feasible but would only be in force for limited period of day.</li> <li>• CATG noted that Chippenham High Street is due to be resurfaced in the near future.</li> <li>• CATG asked MR to liaise with Town Council to establish more specific proposals e.g.: confirm desired start and end point for lower speed limit and estimate costs.</li> </ul>			
8.8	<a href="#">6288</a> – Speed of vehicles on Marshfield Road, Chippenham	<ul style="list-style-type: none"> <li>• Completed Metro Count request form sent to Road Safety Unit 1-Jun-18</li> <li>• 23-Jul-18 Chippenham Area Board noted update</li> <li>• 18-Sep-18 MR advised metro count results are awaited</li> <li>• 8-Oct-18 Chippenham Area Board noted update</li> <li>• 22-Jan-19 MR confirms Metro Count results remain outstanding</li> </ul>	<b>CATG recommendation – Chippenham Area Board to note the update</b>	<b>2</b>	<b>MR</b>

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
8.9	<a href="#">6324</a> - Lack of passing places on Long Dean Lane near Yatton Keynell	<ul style="list-style-type: none"> <li>Referred to Yatton Keynell Parish Council for comment 1-Jun-18</li> <li>Parish Council considered 5-Jun-18 <i>“Unanimously agreed to support a local resident’s request to investigate whether it is possible to add more passing points.”</i></li> <li>MR to visit site to assess and contact Parish Council to discuss options</li> <li>18-Sep-18 MR confirms he carried out site visit on 12<sup>th</sup> September. There are some “informal passing bays” along the lane</li> <li>CATG would like clear indication of optimum location and number of bays required.</li> <li>MR asked to coordinate a site meeting and advise next CATG meeting.</li> <li>8-Oct-18 Chippenham Area Board noted update</li> <li>22-Jan-19 MR confirms site meeting held with requester 10-Dec-18. 7 locations identified although several not possible due to restricted verge. Cost likely to be prohibitive.</li> <li>CATG informed that another resident is concerned that the installation of passing places may encourage more people to use the lane and does not therefore support it.</li> <li>CATG considered all of the information and comments provided; CATG agreed that this request is not a priority for the community area at this time. Community Issue to be closed.</li> </ul> <p><a href="#">Google Image</a></p>	<b>CATG recommendation – Chippenham Area Board does not prioritise this request or allocate funding at this time.</b>	2	MR
8.10	<a href="#">6483</a> - Width or weight restriction needed on Biddestone Lane, Yatton Keynell	<p>Request from Yatton Keynell Parish Council: <i>“Width Weight restriction placed on Biddestone Lane”</i></p> <p>12-Jul-18 Referred to Sustainable Transport Team (SD) for guidance</p> <ul style="list-style-type: none"> <li>8-Oct-18 Chippenham Area Board noted update</li> <li>22-Jan-19 see item 5.</li> </ul>	<b>CATG recommendation – Chippenham Area Board to note the update</b> SD to provide guidance		SD

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
8.11	<a href="#">6495</a> - Speed of vehicles on Eastern Avenue, Chippenham	<p>Request from Division Councillor:</p> <p><i>“Check the speed here e.g. using a metro count device. Put in place appropriate measures to deter speeders e.g. look at current parking restrictions signage etc.”</i></p> <ul style="list-style-type: none"> <li>• 16-Jul-18 Metro Count Request Form issued for completion and return</li> <li>• 18-Sep-18 Second Metro Count Request form issued for completion and return</li> <li>• 8-Oct-18 Chippenham Area Board noted update</li> <li>• 22-Jan-19 completed Metro Count form not received back from requester</li> </ul>	<b>CATG recommendation – Chippenham Area Board to note the update</b>		
8.12	<a href="#">6509</a> - Lack of signage Tor Hill Crossroads, Kington St Michael, Kington Langley	<p>Request from resident:</p> <p><i>“Signage to draw attention to the danger of traveling at 50 mph toward this junction is not appropriate”</i></p> <ul style="list-style-type: none"> <li>• 20-Jul-17 Referred to Kington Langley Parish Council for comment.</li> <li>• 27-Jul-17 Referred to Kington St Michael (KSM) Parish Council for comment</li> <li>• 17-Sep-18 Kington St Michael Parish Clerk confirms Parish Council support this request but have the following comments: <ul style="list-style-type: none"> <li>○ <i>“Wiltshire Council should have done this years ago and now just want money on what they should be doing anyway if it’s a highway danger”</i></li> <li>○ <i>“How about asking the adjacent PCs who should also assist, being Chippenham Without and Kington Langley?”</i></li> </ul> </li> <li>• 18-Sep-18 MR advised that this location is not on the cluster site list, but there have been some collisions.</li> <li>• CATG agreed:</li> </ul>	<b>CATG recommendation – Chippenham Area Board to note the update</b>		<b>VV</b>



	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<ul style="list-style-type: none"> <li>○ KSM Parish Council should approach Chippenham Without Parish Council and Kington Langley Parish Council with a proposal to address the concerns of the member of the public</li> <li>○ CATG will be pleased to receive feedback from Kington St Michael at the next CATG meeting</li> <li>● 8-Oct-18 Chippenham Area Board noted update</li> <li>● 22-Jan-19 MR to discuss with Mark Stansby to establish whether there are any plans for signs. MR to then liaise with KSM Parish to consider next steps</li> </ul>			
8.13	<a href="#">6789</a> - Lack of visibility on Fosse Way near Nettleton	<p>Request from Parish Council: NPC would like to see the following:</p> <p><i>1. Installation of a physical measure such as Rumble Strips on the approaches to alert drivers to the need to slow down. Signs alone do not seem to be sufficient:</i></p> <p><i>2. Regular cutting back of the hedges on the approaches to the bends in the road to improve visibility and light. Subject to landowners and/or tenants agreement removal of a hedge and replacement with a fence on the South-East side of the road leading up from the bridge over Broadmead Brook or if this is not agreed then regular cutting of this hedge.</i></p> <p><i>3. Further advanced signage to warn drivers of the need to go Dead Slow. Any speed above 10 to 15mph is too great to avoid a collision at the blind corners.</i></p> <p>22-Jan-19 MR advises that this issue requires a site meeting/informal assessment before it can be discussed at a Community Area Transport Group (CATG). Highways Engineer to contact Parish Council to arrange this.</p>	<p>MR to arrange site visit with Parish Council</p> <p><b>CATG recommendation – Chippenham Area Board to note the update</b></p>	2	MR

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
9	<b>New Requests – entries shaded red are awaiting replies/further information – no discussion by CATG at this meeting</b>				
9.1	<a href="#">6582</a> - Noise and traffic pollution A420 Bristol Road near Folly Crossroads, Chippenham	Request received from local resident:  <i>Reduced speed limit to maximum of 30mph speed monitor camera reminders to slow down. Very concerned about impact of increased traffic as a result of new supermarket especially trucks divert trucks away from Bristol Road.</i>  Referred to Chippenham Town Council for comments 16-Jan-19.	<b>CATG recommendation – Chippenham Area Board to note the update</b>		
9.2	<a href="#">6719</a> – Speeding Sheldon Road, Chippenham	Request received from Wiltshire Councillor:  <i>Metro Count to monitor speed of vehicles on Sheldon Road</i>  Metro Count Request form sent to Road Safety Team 12-Jan-19	<b>CATG recommendation – Chippenham Area Board to note the update</b>		
9.3	<a href="#">6733</a> – Lack of Dropped Kerb roundabout near Morrisons, Chippenham	Request from member of the public:  <i>“Customer is reporting that there is no dropped kerb access for pedestrians particularly when using wheelchair at roundabout by Morrisons on A350.”</i>  <ul style="list-style-type: none"> <li>• See item 4. Requests for dropped kerbs are considered annually in June, subject to sufficient budget being available. This request will be added to the list of requests for dropped kerbs in the Chippenham Community Area (June 2019).</li> <li>• MR will coordinate requests</li> <li>• CATG request that the location is specified and a photograph provided if possible</li> </ul>	<b>CATG recommendation – Chippenham Area Board to note the update</b>		

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
9.4	<p><a href="#">6753</a> – Speed of vehicles Park Avenue, Chippenham</p>	<p>Member of public requests:</p> <p><i>“I am told that the new estate previously Westinghouse Sports Ground will be a 20 mph Zone with traffic calming. Park Avenue needs to become a 20mph Zone with traffic calming measures as cars regularly speed toward the Bristol Road Junction. Park Avenue requires better 20 Zone signage as the mini 20 repeater signs are not adhered to or visible to speeding vehicles also better road markings with 20 mph. There was a recommendation at the time of the planning application that white lines should run from Bristol Road/Park Avenue junction to a point extending around the first bend in Park Avenue. This has never happened. Next most residents in Park Avenue who drive have made a point that Double Yellow Lines should be placed on the Bristol Road/Park Avenue junction to help with visibility on the junction. However, speaking personally, I can see a time when Traffic Light Controlled Crossing for smooth flow of traffic and a crossing for pedestrian safety will be needed at this junction Similar to that of Queens Crescent. Next there needs to be a Give Way or Stop sign at the end of the new estate into Park Avenue as there have been multiple Near Miss Incidents. Next there should be Raised Block Paving areas in Park Avenue to prevent speeding as will be the case in the new estate. Next the lighting scheme in Park Avenue requires updating to reflect its status as an entry to a new estate. Finally, Park Avenue requires a much-needed makeover with new kerb stones pathways and carriageway resurfacing to reflect that it is an entrance to a new estate. Park Avenue has not been given any such consideration since 1985.”</i></p> <p>14-Nov-18 Metro Count Request form sent to issue correspondent for completion and return before referring to Chippenham Town Council.</p>			
9.5	<p><a href="#">6754</a> – Speed of vehicles Bristol Road, Chippenham</p>	<p>Member of the public requests:</p> <p><i>“The speed limit between Bristol Road Chippenham Sports Club and Bristol Road Folly Roundabout is set at 40mph. However there have been numerous accidents between these two points over the past several years. The latest accident was at Chippenham Sports Club and involved a car and motorbike. Indeed, on a number of occasions I have had to step back from the Toucan crossing at Chippenham Sports Club as vehicles failed to stop on a red light. More recently a vehicle sped up the</i></p>			

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		<p><i>Bristol Road at well over 55 to 60mph which is clearly a danger to other vehicles and pedestrians. Generally, vehicles are increasing speed before they reach the 40mph signs at Chippenham Sports Club. These same vehicles then find it hard to brake when the Toucan crossing lights change to red. There is a disparity in speed limits between that of Bristol Road Chippenham Sports Club and Bristol Road Folly Roundabout and Hungerdown Lane and Hardenhuish Lane all of which are 30mph. Due to the amount of vehicle related accidents that have taken place on this stretch of road which includes accidents on or near the Bristol Road/Park Avenue junction it would now seem prudent to reduce the speed limit from 40mph to 30mph between Bristol Road Chippenham Sports Club and Bristol Road Folly Roundabout. As vehicles are often driving in excess of 40mph as they enter Park Avenue there needs to be clearer signage if not more and larger signage to indicate 20mph in Park Avenue. This could be done on road surfacing as well as an increase in signage to indicate 20mph. I have submitted a separate form regarding 20mph Zone for Park Avenue.”</i></p> <p>14-Nov-18 Metro Count Request form sent to issue correspondent for completion and return before referring to Chippenham Town Council.</p>			
9.6	<a href="#">6836</a> – Speeding Sheldon Road, Chippenham	<p>Request from resident of Sheldon Road:  <i>“Speed rumble strips as first priority followed by long term solution to make it safer for all traffic calming or speed restriction changed to 20mph.”</i></p> <p>Metro Count Request form sent to requester 12-Jan-19</p>	<b>CATG recommendation – Chippenham Area Board to note the update</b>		
9.7	<a href="#">6846</a> - Road Safety at The Street B4039 Nettleton Road and Church Hill junction Burton	<p>Request received from a member Burton Community Association:  <i>A review is undertaken to identify solutions to improve the road safety around this junction. Nettleton Parish Council are currently undertaking an investigation of road safety issues in two areas in the Parish and I would ask they include this issue as part of the overall investigation.</i></p> <p>18-Dec-18 Referred to Nettleton Parish Council for comment.</p>	<b>CATG recommendation – Chippenham Area Board to note the update</b>		

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
		22-Jan-19 MR advises that this issue requires a site meeting/informal assessment before it can be discussed at a Community Area Transport Group (CATG) meeting. Highways Engineer to contact Parish Council to arrange this.			
9.8	<a href="#">6891</a> - Erosion of grass verges in both Upper and Lower Stanton St Quintin	Stanton St Quintin Parish Council request: <i>"The Parish Council would like support from Wiltshire Council and would like to request funding to put small posts along the edges of the verge to prevent people parking and driving over them"</i> 22-Jan-19 Parish requested to send specific location to MR			
9.9	<a href="#">6941</a> - Speeding Ladyfield Road Chippenham	Request received from Wiltshire Councillor: <i>Metro Count to monitor speed of vehicles on Ladyfield Road</i> Metro Count Request form sent to Road Safety Team 12-Jan-19			
9.10	<a href="#">6942</a> – Speeding Hungerdown Lane Chippenham	Request received from Wiltshire Councillor: <i>Metro Count to monitor speed of vehicles on Hungerdown Lane On Hungerdown Lane between Southmead and Ladyfield Road Chippenham @ Latitude 51.455377 Longitude -2.138076</i> Metro Count Request form sent to Road Safety Team 12-Jan-19			
9.11	<a href="#">6943</a> – Speeding Queens Crescent Chippenham	Request received from Wiltshire Councillor: <i>Metro Count to monitor speed of vehicles on Queens Crescent</i> Metro Count Request form sent to Road Safety Team 12-Jan-19			
9.12	<a href="#">6944</a> – Speeding Woodlands Road Chippenham	Request received from Wiltshire Councillor: <i>Metro Count to monitor speed of vehicles on Woodlands Road Woodlands Road Chippenham @ Latitude 51.4630193 Longitude -2.1279882</i> Metro Count Request form sent to Road Safety Team 12-Jan-19			

	Item	Update	Actions & Recommendations	Priority 1 – High 2 - Low	Who
10	<b>AOB</b>				
10.1	Pavement & Footway exercise	LP asked if Pavement & Footway Improvements Exercise would be repeated,. MR advised not at present, but it may be in the future if funding becomes available LP asked what constituted a “dangerous footway”? MR confirmed that CC is best placed to confirm the criteria.	LP to contact CC	N/A	LP
10.2	Parking issues in Grittleton	Owners of Grittleton House have erected signs “No Parking” are they legal?	LP will send MR photos so that he can investigate.	N/A	LP
<p><b>Date of next meeting</b>  <b>25<sup>th</sup> June 2019</b>  <b>10:00 – 12:00</b>  <b>Committee Rooms B &amp; C, Monkton Park Offices, Chippenham</b></p>					

#### Highways Officer – Martin Rose

#### 1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

#### 2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Chippenham Area Board.  
2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Chippenham Area Board will have a remaining Highways funding balance of **£ -540.94 (overspend)**

#### 3. Legal Implications

3.1. There are no specific legal implications related to this report.

#### 4. HR Implications

4.1. There are no specific HR implications related to this report.

#### 5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

#### 6. Safeguarding implications – none

APPENDIX 1

Chippenham CATG

14th January 2019

Budget 2018 -19

£18,087.00 CATG Allocation 2018-19  
 £7,626.16 2017 -18 underspend

Contributions

£0.00 Chipp without PC Fowlswick xroads (invoice issued for £498 in 17/18.) Final  
 £629.25 Hullavington PC - London House  
 £500.00 Kington Langley PC - Erosion Upper Common  
 £375.00 Chippenham TC - Malmesbury Road Ped survey  
 £1,800.00 Dropped kerbs Phase 4 Chippenham TC  
 £70.75 Chippenham TC - St marys Street nameplate  
 £130.93 Chippenham TC - Wessex Close Street nameplate  
 £98.75 Chippeham TC bollards Derriads Lane  
 £200.00 Chippenham TC Queens Cresecent Ped count  
 £95.49 Nettleton PC - Burton Hill peds in road signs  
 £687.50 Yatton Keynell PC Kents Bottom SL assessment  
 £49.70 Chippenham TC Cloisters No through road sign  
 £350.00 Biddestone PC Turnpike Cottage topo  
 £224.00 Hill Hayes Lane, Hullavington - Hidden dip signs Full recharge  
 £4,500.00 Chippenham TC Additional dropped kerb sites  
 £125.00 Langley Burrell PC - Street Nameplates.

Total Budget 2018-19

£35,549.52

Scheme Commitments carried forward from 17/18

Blackthorn Mews - Pedestrian improvements £2,200.00 Contribution to Substantive scheme £2800 of contribution spent in 2017/18  
 Kington Langley The Common - Kerbing / Drainage works £517.00 Contribution to Sustantive scheme  
 London House Hullavington - Kerbing and signs £2,517.00 Final  
 Erosion Upper Common East End Kington Langley £2,500.00 Final  
 Malmesbury Road pedestrian Survey £1,500.00 Final  
 St Mary's Street Street Nameplate £283.01 Final

New Schemes 18/19

Dropped Kerbs Phase 4 £4,500.00 Agreed sites 2. Avonmead/Downham. 3. Phillips Close/Chamberlain Rd. Ivy Lane on hold  
 Wessex Road (leading to Wessex CL & Saxon St) Street nameplates £523.70 Final  
 Bollards End of Derriads Lane £395.00 Cost £395.00 Bollards from existing stock TBA  
 Ped count Queens Cresecent £800.00 Final  
 Cloisters No through Road sign £198.80  
 Burton Hill 'Peds in Road' signs £381.95 Estimate  
 B4039 Kents Bottom Speed limit assessment £2,750.00 Final  
 Croft Court Ambulance Bay / Little Pips Nursery parkng bays £3,500.00 Combine TRO work  
 Malmesbury Road Pedestrian Assessment £0.00 Assessment 2019  
 Turnpike Cottage Biddestone Topo survey + Design £1,400.00 Final  
 The Common Langley Burrell Streetnameplates £500.00 PC  
 Hill Hayes Lane, Hullavington - Hidden dip signs £224.00 Full recharge to requester.  
 Rowden Lane Road markings £300.00 Ad-hoc works  
 Ad hoc road markings £825.00 Hullavington bus stop, Chippenham H bars , Foscoate, Prestgrove  
 Additional Dropped kerbs Whittle Close, Awdry Close, Bruges Close £4,500.00 Additional sites agreed paid for by Chippenham TC

Current Commitment 2018-19 £30,315.46

Remaining Budget 2018 -19 £5,234.06

Completed schemes





**Major Maintenance – Chippenham  
5 Year Plan provided for Chippenham CATG January 2019**

Road Number	General Description	Description From	Description To	Treatment	Length	Start Year for works to be carried out
C365	High Street Chippenham	THE BRIDGE	MARKET STREET	Surfacing	200	2019/20
U2731	SADLERS MEAD (SPINE)	STATION HILL/COCKLEBURY ROAD	DOWNHAM MEAD	Micro Asphalt	690	2019/20
	The Paddocks, Chippenham			Inlay	270	2019/20
B4039	SD0438 - B4039 The Gibb			Surface Dressing	820	2020/21
B4039	SD0437 - B4039 Burton			Surface Dressing	920	2020/21
A420	SD0411 - A420 Bristol Road/Marshfield Road			Surface Dressing	1140	2020/21
A4	SD0408 - A4 Pewsham Way And London Road, Chippenham			Surface Dressing	3820	2020/21
UC	GLADSTONE ROAD PART AND TIMBER STREET CHIPPENHAM	angel hotel joint	MARKET PLACE	Surfacing		2020/21
	Hill Corner Road	B4158 Malmesbury Road	B4069 Langley Road	Surfacing	1160	2021/22
UC	Wood Lane, Chippenham			Surface Treatment	682	2021/22
UC	Plantation Road, Chippenham			Surface Treatment	327	2021/22
UC	Greenway Lane 102-132, Chippenham			Surface Treatment	100	2021/22
UC	Coniston Road, Chippenham			Surface Treatment	409	2021/22
UC	Cocklebury Lane, Chippenham			Surface Treatment	470	2021/22

**Major Maintenance – Chippenham  
5 Year Plan provided for Chippenham CATG January 2019**

Road Number	General Description	Description From	Description To	Treatment	Length	Start Year for works to be carried out
UC	St Marys St/Emery Lane, Chippenham			Surfacing	463	2021/22
UC	Pew Hill Service Road, Chippenham			Surfacing	80	2021/22
UC	Kilverts Close, Chippenham			Surfacing	80	2021/22
UC	Cuttle Lane, Biddestone			Surfacing	145	2021/22
UC	Minster Way, Chippenham (Carriageway Repairs)			Carriageway Repairs	35	2021/22
UC	Berkley Close, Chippenham			Surface Treatment	111	2022/23
	Ford to Slaughterford			Surfacing		2022/23
UC	Willow Grove, Chippenham			Surfacing	42	2022/23
UC	The Oaks, Chippenham			Surfacing	72	2022/23
UC	Old Road/Union Road, Chippenham			Surfacing	209	2022/23
A4	Bridge Centre Gyrotory Roundabout			Surfacing		2022/23
UC	Burleaze, Chippenham			Surface Treatment	180	2022/23
UC	Westbrook Close, Chippenham			Surfacing	183	2022/23
UC	Queens Crescent, Chippenham (Carriageway Repairs)			Carriageway Repairs	115	2022/23
UC	Westmead Lane, Chippenham			Surfacing	154	2023/24
UC	Carnarvon Close, Chippenham			Surface Treatment	110	2023/24
UC	Parkfields, Chippenham (Carriageway Repairs)			Carriageway Repairs	31	2023/24
UC	Thornhill Lane, Kington Langley (Carriageway Repairs)			Surface Treatment	900	2023/24
UC	Brook street			Surface Treatment	600	2023/24
UC	Clift Avenue, Chippenham			Surfacing	97	2023/24
UC	Canterbury Street, Chippenham (Carriageway Repairs)			Surfacing	250	2023/24

**Major Maintenance – Chippenham  
5 Year Plan provided for Chippenham CATG January 2019**

Road Number	General Description	Description From	Description To	Treatment	Length	Start Year for works to be carried out
UC	Bath Road, Chippenham (Bridge Centre to Town Bridge)			Surfacing	363	2023/24
UC	Birch Grove, Chippenham (Carriageway Repairs)			Carriageway Repairs	267	FF
UC	Bath Road Industrial Estate, Chippenham (Carriageway Repairs)			Carriageway Repairs	326	FF
UC	Southmead/Stockwood, Chippenham			Surfacing	506	FF
UC	Rowden Lane, Chippenham			Surfacing	81	FF
UC	Loyalty Street, Chippenham			Surfacing	312	FF
UC	London Road Service Road, Chippenham (Hardens Mead)			Surfacing	255	FF
UC	Ladyfield Road, Chippenham			Surfacing	809	FF
UC	Lackham Circus, Chippenham			Surfacing	44	FF
UC	Hardens Mead, Chippenham			Surfacing	811	FF
UC	Foundry Lane, Chippenham			Surfacing	85	FF
UC	Conway Road, Chippenham			Surfacing	186	FF
A420	A420 Broad Lane Allington to Bumpers Farm			TBC	1551	FF

year 1 2019/20	£402,841
year2 2020/21	£569,240
potential year 3	£342,066
potential year 4	£1,008,116
potential year 5	£275,850
total	£2,598,113

